

**Imperial Union Trading Ltd / Company number 16587447 / 5<sup>th</sup> Directors' Meeting**

**Wednesday 7<sup>th</sup> October at 09.00am via MS Teams - NOTE EARLIER START TIME**

**Agenda: Second Paper Circulation Version**

| <u>Pg</u> | <u>Item</u> | <u>Item</u>                                                                                                                               | <u>Lead</u>             | <u>Reference/action</u>                        |
|-----------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|------------------------------------------------|
|           | <b>1.0</b>  | Welcome/Apologies for absence                                                                                                             | BB/CJ                   | <i>Verbal</i>                                  |
|           | 1.1         | Quorum check/confirmation                                                                                                                 |                         | <b>To note</b>                                 |
|           | <b>2.0</b>  | Declarations of Conflicts of Interest                                                                                                     | BB                      | <i>Verbal</i>                                  |
|           | 2.1         | Identification of Confidential Items                                                                                                      |                         | <b>To note</b>                                 |
| 2         | <b>3.0</b>  | Approval of the minutes of the 4 <sup>th</sup> Meeting                                                                                    | BB                      | <b>To approve / consider</b><br>(IUT/26-27/01) |
| 6         | 3.1         | of the Directors / Consideration of Any<br>Matters Arising                                                                                |                         |                                                |
| 7         | <b>4.0</b>  | <u>Year-end Finance/Audit Items: Cover note</u>                                                                                           | PG                      | <b>To note</b><br>(IUT/26-26/02)               |
| 9         | 4.1         | Post-Audit Report                                                                                                                         | Auditors<br>(Buzzacott) | <b>To note</b><br>(IUT/26-27/03)               |
| 29        | 4.2         | Annual Report and Accounts 2025/26 –<br>including resolutions:                                                                            |                         | <b>To receive</b><br>(IUT/26-27/04)            |
|           | 4.3         | <i>That the annual accounts be approved by<br/>the board signed on behalf of the board<br/>by any director</i>                            |                         | <b>To resolve</b><br>(CA2006 sec 414)          |
|           | 4.4         | <i>That the directors' report be approved by<br/>the board and signed on behalf of the<br/>board by any director</i>                      |                         | <b>To resolve</b><br>(CA2006 sec 419)          |
|           | 4.5         | <i>To authorise officers to make any non-<br/>substantive presentational changes<br/>agreed with Buzzacott.</i>                           |                         | <b>To resolve</b>                              |
|           | 4.6         | <i>To authorise circulation to ICU as<br/>shareholder and filing at Companies<br/>House once the auditor has signed their<br/>report.</i> |                         | <b>To resolve</b>                              |
|           | 4.7         | <i>To authorise submission of the [nil]<br/>corporation tax return and accompanying<br/>accounts to HMRC</i>                              |                         | <b>To resolve</b>                              |
| 44        | <b>5.0</b>  | <u>Risk / Governance Items</u><br>IUT Risk Register                                                                                       | TN                      | <b>To approve</b><br>(IUT/26-27/05)            |
| 53        | 5.1         | IUT Operating Plan / Commercial Strategy<br>Update                                                                                        | TN / RP                 | <b>To note</b><br><b>(paper to follow)</b>     |
|           | <b>6.0</b>  | AOB (notified to BB/CJ 48 hours in<br>advance of the meeting) and close.                                                                  | BB                      |                                                |

BB Bulbul Basu (Chair)  
CA Companies Act 2006  
CJ Clem Jones (Clerk)

PG Peter Greaney  
RP Rob Pegg  
TN Tom Newman