Imperial College Union

Bye-Law A
Structure of the Union

Approved May~~December~~ 202~~6~~5

A. Structure of the Union
Union Council

Membership & Operation

1. Membership of the Union Council shall be the following:

   1.1. The Officer Trustees
   1.2. The Council Chair
   1.3. The Constituent Union Presidents
   1.4. The Management Group Chairs
   1.5. One Union Liberation & Community delegate per network
   1.6. One Welfare Officer of each of the Constituent Faculty Unions
   1.7. One Academic Affairs Officer of each of the Constituent Faculty Unions
   ~~1.8. The Postgraduate Academic and Welfare Officers~~
   1.8. TheA Ppostgraduate Taughtrepresentation Cchair and Postgraduate Research ChairThe Postgraduate Taught and Research Representation Chairs
   1.9. A PostgraduateG president from ICSMSU
   ~~1.9.~~1.10. MSU, Both aa Vice VPresident or Officer taught and research from RCSU, CGCU and RSMU.
   ~~1.10.~~1.11. One delegate from the business School's Dean's Student Advisory Council (DSAC)
   ~~1.11.~~1.12. Sixteen Representatives to Council Members elected by cross-campus ballot proportional to the students registered on courses

      ~~1.11.1.~~1.12.1. These will be proportional to those courses that make up a particular Faculty and those courses that are not in a particular Faculty.
      ~~1.11.2.~~1.12.2. Each Faculty must have both Undergraduate and Postgraduate Representatives to Council unless one of ~~these level~~these levels of study is not taught.

2. No member may hold more than one seat on Union Council at any time.

3. Members of the Union Council who do not attend two consecutive ordinary meetings (irrespective of apologies) shall be deemed to have resigned their seat on Union Council.

   3.1. Any ex-officio member of council may have their seat reinstated by a simple majority vote of Union Council.

4. Union Council shall meet twice in terms one and two, after Autumn Elections have been held, and at least once in term three.

5. Union Council may be called additionally by the President.

6. Union Council may be called additionally by the Council Chair upon receipt of a request by one of the following:

   6.1. The Board of Trustees
   6.2. A General Meeting
   6.3. Ten Members of Union Council
   6.4. 100 Members of the Union

7. The Union will advertise the time and location of each meeting at least five College days before each meeting.

8. Any Full Member of the Union may attend and speak at Union Council Meetings. Any

Associate Member of the Union may attend but must request the Chair's permission to speak. Any other person must obtain permission from the meeting to attend and speak.

9. Only members of Union Council may vote in Council Meetings

10. The Council Chair may only cast a vote in the event of a tie.

11. All items for debate and discussion must be submitted at least eight University working days before the meeting.

    11.1. Any direct responses to items for debate and discussion must be submitted two University working days before the meeting. At the discretion of the Chair, items of a time-sensitive nature may be submitted at least two College days before the meeting.

12. All items for debate must have the declared support of two Full Members of the Union, known as the proposer and the seconder.

13. The Council Chair shall:

    13.1. Be any Full Member of the Union, elected by cross-campus secret ballot.
    13.2. Have a period of office until the end of the academic year.
    13.3. Declare any interest that they have in any debate or discussion and relinquish the Chair during any debates in which they have an interest.
    13.4. Be responsible for ensuring that Union Council is fulfilling its obligations set out in the Constitution & Bye-Laws.
    13.5. Be responsible for the development and implementation of Council's Standing Orders.

14. The Agenda must include:

    14.1. Apologies for absence
    14.2. The checking of previous minutes for accuracy
    14.3. Matters arising from the previous minutes
    14.4. Reports from Officers and sub-committees of Union Council as appropriate
    14.5. Any other Business
    14.6. Time, date and place for next meeting.

15. All Union Council Meetings should be conducted according to the Meeting Bye-Laws.

Sub-Committees

16. The Union Council may form and delegate powers to sub-committees of the Union Council. Such powers should be set out in the sub-committee's Standing Orders, amendable by Union Council only.

17. Sub-Committees of the Union Council may not create policy that binds the whole Union, for that power is reserved only for the Union Council (and by extension the Board of Trustees).

18. A sub-committee of the Union Council must have Standing Orders, approved by the Union Council, that explicitly state its voting membership.

19. The sub-committees of the Union Council shall be those listed in the Standing Orders of Union Council.

Constituent Unions

20. The structure of the Constituent Unions shall be as set out in Bye-Law L.

Management Groups

21. Management Groups shall be ultimately responsible to the President or the President's nominee for their operation and policies.

22. Management Groups shall operate within the Union's Constitution, Bye-Laws and Policies.

23. Management Groups shall provide for the co-ordination and development of student activities within their constituent clubs, societies or projects, and within their central activities.

24. A Management Group must have Standing Orders, approved by the Clubs, Societies & Projects Board, that explicitly state its voting membership.

25. Each Management Group may have associated subdivisions as defined by their Standing Orders and approved by the Clubs, Societies & Projects Board.

26. A Club, Society or Project must have a constitution, approved by its Management Group or Constituent Union's Executive Committee that explicitly states its voting membership.

27. There shall be the following Management Groups:

    27.1. Arts & Entertainments
    27.2. Community
    27.3. Culture
    27.4. Knowledge
    27.5. Recreation
    27.6. Sport

Union Liberation & Community Networks

28. The elected Union Liberation & Community Networks shall be responsible to the Deputy President (Welfare) for their work.

29. The Union Liberation & Community Networks shall work within the Union's Constitution, Bye-Laws and Policies.

30. There shall be the following Union Liberation & Community Networks:

    30.1. Black & Minority Ethnic
    30.2. LGBTQ+
    30.3. Disabilities
    30.4. Mental Health
    30.5. Gender Equality
    30.6. Ethics & Environmental
    30.7. Interfaith
    30.8. International
    30.9. Working Class
    30.10. Estranged and Care-experienced