Board Action Tracker as at July 2026 (closed actions have been 'hidden' but a full copy of action tracker is available upon request)

Action #	Meeting(s)	Minute	Action	Responsible	Due	Open or closed?	Status	Update
TB23003	24-Jul-24 23-Jul-25	13.i 3.i	In the annual balanced scorecard, analyse a breakdown of the total number of engaged students by different demographics	TN	29-Jul-26	Open	On hold	Verbal update to be provided at the meeting.
			01 August 2024 = New Academic Year					
TB24011	27-Nov-24 23-Jul-25	14 3.ii	Nov-24: Regarding the corporate structure review: Speak with College Legal; touch base with Union Council; touch base with the Charity Commission. July-25: Decided to defer consideration to a later Board meeting in AY 2025-2026	TN, CJ	28-May-25	Open	On hold	Referenced under Board Effectiveness Review agenda item - to be discussed then rather than under Action Tracker/Matters Arising.
TB24012	27-Nov-24 23-Jul-25	14.xii 3.ii	Present options appraisal regarding corporate structure options against project goals	TN, CJ	28-May-25	Open	On hold	As above.
TB24030	23-Jul-25	12.i	Ask the university (Louise Lindsay, the Director of Safeguarding) to audit ICU safeguarding processes.	TN	17-Sep-25	Open	Ongoing	Verbal update to be provided at the meeting (planned for Autumn 2026).
			01 August 2025 = New Academic Year					
TB25008	25-Feb-26	10.ii	Keep seeking funding for "Category C" activities on the agenda	TN	27-May-26	Open	Ongoing	To be discussed underItem 13 (Budget)
TB25009	25-Feb-26	10.iii	Finance, Audit & Risk to consider a Capital Plan, which should include Strategic Investment Fund priorities	TN, CJ	27-May-26	Open	Complete	Capital Plan being presented to Board of Trustees (July) instead.
TB25010	25-Feb-26	10.iv	By July/August 2026, apply for the LLW accreditiation that is available for organisations who are *working torwards* LLW	RP	27-May-26	Open	Ongoing	*May26: As part of the 2026/27 budget planning process, we have built in provision to meet this requirment, subject to final quarter financial performance and approval of the 26/27 budget in July, we intend to to submit our aplication for accreditation in August 2026.*
TB25011	25-Feb-26	11.v	Colleagues, with appropriate student representation, to progress plans regarding the future of the Union's EPOS system and app, and report back to Board within a timescale not beyond the next Board meeting; RP and AML to agree group	RP, AML	27-May-26	Open	Ongoing	*May26: A Tender process for future epos system has been commissioned and is currenlty underway with a a expected completion date of the 29th of June with install planned in for August 2026. Student representation will be inlcuded in the panel with a blend of OTs student trustees and Venue bar staff members.*
TB25012	25-Feb-26	12.ii	Definition of sustainability from the ICU sustainability strategy to be added future reports	TN	24-Feb-26	Open	Too early to start	Next report not due until at least February 2027
TB25015	27-May-26	7.iii	Ensure effective training and training follow up is in place for next influx of committee leaders	ALW	29-Jul-26	Open	Ongoing	Verbal confirmation to be provided at the meeting.
TB25016	27-May-26	7.iii	Discuss challenges of current risk escalation procedures with NM	CJ	29-Jul-26	Open	Ongoing	CJ to email NM in advance of 29.7.26

TB25017	27-May-26	9	Field trustee feedback on draft version of Board Effectiveness Review Report	CJ	29-Jul-26	Open	Complete	Draft report was ciruclated to trustees for email feedback.
TB25018	27-May-26	11	Discuss contract processes with procurement team at university	TN	29-Jul-26	Open	Ongoing	Verbal update to be provided at the meeting.
TB25019	27-May-26	12	Draft JDPS for independent director of IUT	RP	29-Jul-26	Open	Complete	Recruitment pack was live on ICU website & shared on LinkedIn.
TB25020	27-May-26	15	RP and SMT to consider comms plan and forward plan regarding building access changes.	RP	29-Jul-26	Open	Ongoing	Verbal update due at meeting (note: Beit water works impacts timeline).
TB25021	27-May-26	16	PP to email CJ additional spaces that should be included on the Summary Schedule of Space Occupied	PP	29-Jul-26	Open	Complete	Completed.
TB25022	27-May-26	17	RP to prepare business case regarding potentially emerging catering opportunity.	RP	29-Jul-26	Open	Ongoing	Stalled - verbal update due at mtg.