Board Action Tracker as at May 2026 (closed actions have been 'hidden' but a full copy of action tracker is available upon request)

Action #	Meeting(s)	Minute	Action	Responsible	Due	Open or closed?	Status	Update
TB23003	24-Jul-24 23-Jul-25	13.i 3.i	In the annual balanced scorecard, analyse a breakdown of the total number of engaged students by different demographics	TN	29-Jul-26	Open	Too early to start	Demographic breakdown to be included in July 2026 presentation
			01 August 2024 = New Academic Year					
TB24011	27-Nov-24 23-Jul-25	14 3.ii	Nov-24: Regarding the corporate structure review: Speak with College Legal; touch base with Union Council; touch base with the Charity Commission. July-25: Decided to defer consideration to a later Board meeting in AY 2025-2026	TN, CJ	28-May-25	Open	On hold	Board effectivness review to be concluded ahead of further work to explore best corporate structure.
TB24012	27-Nov-24 23-Jul-25	14.xii 3.ii	Present options appraisal regarding corporate structure options against project goals	TN, CJ	28-May-25	Open	On hold	As above
TB24030	23-Jul-25	12.i	Ask the university (Louise Lindsay, the Director of Safeguarding) to audit ICU safeguarding processes.	TN	17-Sep-25	Open	Too early to start	Noted at Sep-25 Board that ICU shall ask LL to conduct audit in AY2026/27. Added to Ops Plans.
			01 August 2025 = New Academic Year					
TB25003	17-Sep-25	18	Check with the University Director of Safeguarding if the Union has a legal basis for performing DBS checks for ICU Staff (Advice Centre staff)	TN	26-Nov-25	Open	Complete	Noted at Feb-26 BoT that Imperial's Director of Safeguarding (LL) has advised that Advice Centre roles are not eligible.
TB25005	25-Nov-25	9.i	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]
TB25007	25-Feb-26	10.i	Plan in time with Union Council re strategic prioritisation, and suggested to use the May Trustee Board as a sounding Board for ideas and objectives.	TN	27-May-26	Open	Complete	A paper is included in the May Board pack to gain Board input into strategic priorities for 26/27
TB25008	25-Feb-26	10.ii	Keep seeking funding for "Category C" activities on the agenda	TN, CJ	27-May-26	Open	Ongoing	To be discussed under Matters Arising
TB25009	25-Feb-26	10.iii	Finance, Audit & Risk to consider a Capital Plan, which should include Strategic Investment Fund priorities	TN, CJ	27-May-26	Open	Ongoing	Scheduled for June 2026
TB25010	25-Feb-26	10.iv	By July/August 2026, apply for the LLW accreditiation that is available for organisations who are *working torwards* LLW	RP	27-May-26	Open	Ongoing	As part of the 2026/27 budget planning process, we have built in provision to meet this requirment, subject to final quarter financial performance and approval of the 26/27 budget in July, we intend to to submit our aplication for accreditation in August 2026.

TB25011	25-Feb-26	11.v	Colleagues, with appropriate student representation, to progress plans regarding the future of the Union's EPOS system and app, and report back to Board within a timescale not beyond the next Board meeting; RP and AML to agree group	RP, AML	27-May-26	Open	Ongoing	A Tender process for future epos system has been commissioned and is currenlty underway with a a expected completion date of the 29th of June with install planned in for August 2026. Student representation will be inlcuded in the panel with a blend of OT's student trustees and Venue bar staff members.
TB25012	25-Feb-26	12.ii	Definition of sustainability from the ICU sustainability strategy to be added future reports	TN	27-May-26	Open	Too early to start	Next report not due until at least July 2026
TB25013	25-Feb-26	18.i	Add an update on Security to May Board agenda	CJ	27-May-26	Open	Complete	Complete - paper included in May Board papers
TB25014	25-Feb-26	21	Add review of Trustee Expenses Policy to a future Board agend	CJ	27-May-26	Open	Complete	Added to July 2026 meeting on Annual Calendar of Business