Activities Forum

6. ADF Applications Referred to Activities Forum

Author(s): Tom Gordon — Deputy President (Activities)

Seconder(s): Anson To — Deputy President (Welfare)

Decision(s): To **approve**

1. Context

1.1. Following three application rounds, as well initial grants made to new clubs and societies, the Activities Development Funding pot contains a balance of £17,259.77.

1.2. Team Bo applied to ADF for funding to improve the accessibility and capability of their garages and to improve their safety. The committee was overwhelmingly supportive of the paper but felt it was beyond their remit to approve as it is neither a new or growing activity, or unbudgeted success.

1.3. Skateboarding, a new club, applied to the Harlington Committee to purchase complete skateboards to be borrowed by members of their society during practice sessions. The Committee was not unsupportive, but we instead opted to refer it to Activities Forum to fund under the Activities Development Fund.

1.4. Islamic Society submitted an ADF application in February for £3,000.00 towards food for Iftar. This did not meet the criteria of a new or expanding activity or unbudgeted success. The committee rejected the application on the basis that this application was submitted three months prior, and no expenditure had been submitted. While processing the outcomes of ADF, it was noticed that Purchase Orders for Iftar catering, totalling £4,824, were submitted in May 2026.

2. Recommendation

It is recommended that Activities Forum review whether to allocate funding from the ADF pot towards the three applications overleaf.

Activities Forum

ADF Subcommittee
Application No.

Submission: 6101
Date: 5/15/2026 9:38:00 PM

CSP Name: Team Bo'
Purpose: Improvements to accessibility and capability of Bo' and Derrick garages

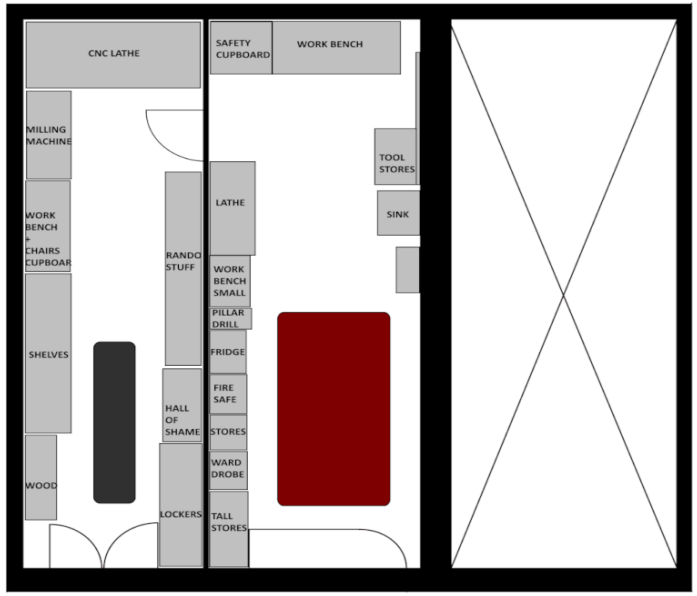
Application amount: **£615**

Has your society received funding from ADF this academic year? No

How would receiving this funding impact your Club or Society?
We are applying to funding to improve the accessibility/capability of our garages as well as improving our safety. The current storage solutions in the garages are inefficient and could be improved. As a result, Derrick garage is often used as a storage space for equipment from Bo' garage and often the access to Derrick is extremely limited. For the interest of improving interest of future students in Derrick significant improvement to the storage solutions to allow Derrick garage to become a usable workspace are vital. We have noticed limited interest in Derrick in recent years and a major reason we believe is the current state of Derrick garage. To complement the improvement of storage in Derrick garage it is requested that funding is supplied for the purchase of tools to be used in Derrick garage independently of Bo' garage. In addition, following a refurb of Bo/Derrick garage the floor was painted to a high gloss finish however when in contact with oil or water this becomes very slippery and a safety hazard. Using funding, we would paint the flooring in Marine Anti Slip Deck Paint to eliminate this hazard. Rapid prototyping/design is a core activity of our society however we do not have a suitable area for a computer set up for CAD design. This is obviously very limiting as CAD work must be done on personal computers often at home and not in the garage. With funding we could purchase a desk for design work complete with a desktop computer (ticket for computer submitted separately) to work in conjunction with a 3D printer we recently received. Lastly, our City & Guilds College Union suits are in a state of disrepair, with missing buttons and ill-fitting sizes. These uniforms are essential to our public facing role; therefore, funding is required for repairs and maintenance to ensure the Union and Club are represented correctly. Further details and floorplan (made for this application) are provided in the attached excel document.

Please provide an itemised breakdown of the funding you have requested:
Team Bo' ADF Application.xlsx

Item	Description	Estimated Cost (£)
Shelving for Bo' and Derrick Garages	Workshop shelving units to improve the existing storage solution. This serves especially to free up floorspace in Derrick garage so that it can be used as a usable workshop going forward. Which will help in generating student interest in Derrick going forward. There would be 3 large shelves of various sizes in total split across Bo' and Derrick garage replacing existing dead space or smaller storage units. Exact links to the shelves cannot be provided as further measurements are needed for exact fitting, however the expected cost is £200. Please refer to the floorplan, the following list of areas will be replaced with shelving: CNC Lathe, Small Work Bench, Wood. As a result area indicated by "Rando Stuff" can be freed up to provide essential workspace for Derrick.	200
Variety of tools for Derrick Garage	This would consist of adjustable spanners, spanners, pliers, snips and screwdrivers so that Derrick garage can operate indepently of Bo' garage. These would be purchased secondhand at events we attend to keep costs low and to ensure the highest quality equipment. Newer tools are often expensive and of lower quality than older equivalents. This assortment of tools would then be added to a new spanner/tool board in Derrick garage for students to use whilst working. Tool board would be hung on the wall in area indicated "Rando Stuff".	100
Marine Anti Slip Paint	The current surface is high gloss paint which becomes slippy when in contact with oil or water. This paint has a surface texture which would prevent this improving safety in the garages. The cost provided was calculated using the floor area of bo/derrick garages and finding the required volume of paint. https://www.taindustrialpaints.co.uk/products/non-slip-marine-deck-paint	115
Bo' garage desk	This desk would be used to create a new design workspace for students in conjunction with new 3d printer and computer. Improves accessibility to the club for students who don't have CAD capable laptops. This desk would take the place of the "Safety Cupboard" which would be relocated elsewhere, to create a unified space with the work bench.	100
Bo' suits	City & Guilds College Union suits are in a state of disrepair, with missing buttons and ill-fitting sizes. These uniforms are essential to our public facing role; therefore, funding is required for repairs and maintenance to ensure the Union and Club are represented correctly.	100
	TOTAL	615



ITEM NAME	LOCATION	REFERENCI	HEIGHT	WIDTH	DEPTH	VOLUME	YES/NO (1 (	USABLE/ST
BOANERGE	BO	B	58	60	122	424560	0	0
TALL CUPB	BO	T	77	54	20	83160	1	83160
REGALIA	BO	R	70	18	18	22680	1	22680
ADMIN SHE	BO	A	75	21	21	33075	1	33075
FLAMMABLI	BO	F	36	24	23	19872	1	19872
FRIDGE	BO	FR	34	22	24	17952	1	17952
PILLAR DRI	BO	P	64	9	21	12096	0	0
SMALL WOI	BO	SW	36	36	30	38880	1	38880
LATHE	BO	L	54	61	26	85644	0	0
SCRAP MET	BO	SM	36	24	9	7776	1	7776
SINK	BO	SK	36	31	19	21204	0	0
TOOLS MO\	BO	TM	52	27	18	25272	1	25272
SAFETY CUI	BO	SC	48	34	32	52224	1	52224
BIG WORKB	BO	BW	33	72	36	85536	1	85536
						0		0
LOCKERS	DERRICK	LO	71	36	18	46008	1	46008
SMALL DRA	DERRICK	SD	40	19	25	19000	1	19000
HALL OF SH	DERRICK	H	49	34	24	39984	1	39984
BIG SHELVI	DERRICK	BS	70	58	18	73080	1	73080
MEDIUM SH	DERRICK	M	54	30	20	32400	1	32400
DERRICK W	DERRICK	D	39	70	30	81900	1	81900
MILLING M/	DERRICK	MM	71	26	42	77532	0	0
CNC LATHE	DERRICK	C	62	64	34	134912	0	0
DERRICK	DERRICK	DK	37	33	80	97680	0	0

Harlington Grants Fund Committee

Application No. 35

CSP Name: Skateboarding
Email: aika.kajiwara24@imperial.ac.uk
Submission Date: 5/7/2026 12:30:00 PM

Application Scale: Minor
Request Amount: £399.75

What is the purpose of your Grant application?
The purpose of this grant application is to purchase complete skateboards that can be borrowed by members of the society during practice sessions and in their free time. Beginners who do not own a skateboard may find it difficult to join regular activities, as buying equipment before trying the sport can be a financial barrier. By providing shared skateboards, the society can make skateboarding more accessible and encourage more students, especially beginners, to participate.
The equipment will be managed by the society and used as shared assets, so it can continue to benefit future members as well. By lowering the entry barrier for beginners, the grant would help the society grow its membership and create a more welcoming environment for students interested in skateboarding.

How long do you think this project will take to complete?
Completed within 1 year

Why do you think this proposal should be supported by the Committee?
It provides a clear and lasting benefit to a community of students. The skateboards will not be for individual ownership, but will be managed by the society as shared equipment, allowing both current and future members to use them. The proposal also supports accessibility and inclusion. By providing beginner-friendly boards that members can borrow, the society can make it easier for students to join activities, practise regularly, and build confidence.The project is appropriately costed, low-risk, and easy to implement. The equipment can be stored and maintained by the society, and its impact can be measured through the number of members borrowing the boards, beginner participation, and attendance at practice sessions. For these reasons, the proposal fits well with the Fund's aims of supporting student communities.

Which of the following Harlington values does this application align with?
Student Community Impact, Equity and Inclusion, Merit

Please elaborate on how this application links to the value-based criteria?
For Student Community Impact, the project will benefit members of the society by providing shared skateboards that can be borrowed during practice sessions and free time. This will support regular participation, help beginners practise more easily, and create a more active society community.
For Equity and Inclusion, the project reduces the financial barrier for students who are interested in skateboarding but do not yet own a board. Beginners can try the activity before

deciding whether to buy their own equipment, making the society more accessible to students with different levels of experience and financial circumstances.
For Merit, the proposal supports the development of a student activity by helping members learn new skills, build confidence, and take part in society sessions more safely and regularly. It also strengthens the society's ability to welcome beginners and maintain a positive, inclusive student community.

How would this application be operationally effective?
This application would be operationally effective because it is simple to implement, low-risk, and can be managed within the society's existing activities. The skateboards will be purchased as shared society equipment and stored securely by the committee. Members will be able to borrow them during organised sessions or approved practice times, with the committee keeping a record of use. Beginners will be encouraged to use the boards in suitable practice areas and with basic safety guidance. The society will regularly check the boards for damage and ensure they are used responsibly. Since this is a one-off equipment purchase rather than an ongoing cost, it can provide long-term benefit with limited maintenance and no major operational burden.

Please give details of your club or society finances:
Our society is newly established and currently has limited funds. At present, we hold £100 in set-up grant funding, which is expected to be used for initial promotion and publicity to help attract new members. As a new society, we do not yet have a large reserve or stable annual income. We expect to spend money on weekly sessions and coached sessions

Please give details on why this can't be provided by your own funds?
As a newly established society, our current own funds are very limited. We currently hold only £100 in set-up grant funding, which is already expected to be used for essential promotion and publicity to attract members and build the society. This amount is not enough to cover the purchase of beginner skateboards, which would cost £399.75 in total.

Have any other sources of financial support been confirmed from Imperial College Trust?
No

Have you received any Harlington funding in the last three years?
No

Please provide details of any previous applications made by your club or society to the Harlington Committee:

If applicable, please provide details of where the club or society intends to safely store the equipment listed in the application:

Please attach a breakdown of the request:
Breakdown.xlsx

Please provide any further evidence to support your application:

Item Description	Item Cost	Quantity	final sum of the total amount applied for	quote
Complete skateboard for beginners	£79.95 per board	5	£399.75	Enuff Logo Stain Complete Skateboard - Natural - 8.0"

Activities Forum

ADF Subcommittee
Application No.

Submission: 4567
Date: 2/9/2026 3:46:00 PM

CSP Name: Islamic
Purpose: Unbudgeted success

Application amount: **£3000**

Has your society received funding from ADF this academic year? No

How would receiving this funding impact your Club or Society?
Receiving ADF funding during Ramadan would have a direct and meaningful impact on Imperial College Islamic Society's ability to support Muslim students during the most sacred month of the Islamic calendar.
During Ramadan, Muslims fast from dawn until sunset each day. A core initiative of ISoc during this month is providing daily iftar meals (the meal to break the fast) on campus for fasting students. These meals are not simply food provision, they are a central part of creating a welcoming, supportive environment where students can gather, break their fast together, and feel a sense of belonging and community during an otherwise demanding academic period.
Due to the lunar nature of the Islamic calendar, Ramadan shifts approximately 10-12 days earlier each year. This year, Ramadan falls across a longer portion of the academic term than in previous years, resulting in more days where students are on campus while fasting. This significantly increases both attendance and the number of meals required compared to previous years, meaning the financial demand on the society is greater than ever before.
ADF funding would be allocated directly towards purchasing food and refreshments for these daily iftar provisions. This ensures that students, particularly those from underrepresented, international, or financially constrained backgrounds, are able to break their fast without additional financial burden. Many students remain on campus far from home during Ramadan, and these provisions create a vital sense of comfort, familiarity, and spiritual support.
This initiative aligns closely with ISoc's core aims and objectives: to support Muslim students holistically, to foster a strong sense of community and belonging, and to ensure that students feel at home at Imperial, especially during spiritually significant periods. The iftar gatherings also serve as a platform for social connection, peer support, and wellbeing during a month that is both spiritually intense and physically demanding.
ADF support would therefore not only fund meals, but directly contribute to student wellbeing, inclusivity, and community cohesion at Imperial during Ramadan.

Please provide an itemised breakdown of the funding you have requested:
ADF_Ramadan_Iftaar_Breakdown.docx

ADF Funding Itemised Breakdown for Ramadan Iftar Provision

This document provides an itemised breakdown of how the requested £3,000 of ADF funding will be allocated towards additional iftaar provisions during Ramadan by Imperial College Islamic Society (ISoc). Due to the lunar nature of the Islamic calendar, Ramadan has shifted earlier this academic year, resulting in additional on-campus fasting days that were not present in last year's provision plan.

These additional days require dedicated funding to ensure that fasting students on campus are provided with iftar meals to break their fast in a communal and supportive environment.

Funding Breakdown

Date	Estimated Attendees	Cost per Person	Daily Total
12 March	150 students	£4	£600
13 March	150 students	£4	£600
16 March	150 students	£4	£600
17 March	150 students	£4	£600
18 March	150 students	£4	£600

Each of the above five days is estimated to serve approximately 150 fasting students at a cost of £4 per person, resulting in a daily expenditure of £600. Across five days, this totals £3,000.

Rationale

These five dates represent additional Ramadan days on campus that were not included in last year's provision. The requested ADF funding will be used exclusively to cover the cost of iftaar meals on these extra days. This ensures that ISoc can continue to support students during Ramadan without reducing provision on other days or placing additional financial strain on the society.

All funds will be used directly for food provision for fasting students and will be paid to the named caterer for iftaar services on the dates listed above.