Activities Forum

3. Chair's Report

Author(s): Tom Gordon — Deputy President (Activities)

Decision(s): To **note**

1. Activities Forum Updates

1.1 Standing Orders

The Standing Orders for Union Council were approved at Council by unanimous vote on Tuesday, November 4. These contain the Standing Orders for the Activities Forum—a sub-committee of Council—and are included in the paper pack as item 10. Changes include formally including MG and certain CU committee members as members of the forum and setting out a minimum number of meetings per term.

1.2 New Activities Committee

The New Activities Committee has not yet met for the 2025-26 academic year. The process is currently open for applications, with a **deadline of Sunday, 30th November**.

More information on the process here: https://www.imperialcollegeunion.org/activities/start-something-new.

A committee meeting date is yet to be set, but this will likely be **week beginning December 1st**. Sub-committee members will be contacted shortly. Sub-committee members are included in this paper pack as item 8.

1.3 Activities Development Fund Committee

The ADF Committee has not yet met for the 2025-26 academic year. The process is currently open for applications, with a **deadline of Friday, 14th November.**

More information on the process here: https://imperialcollegeunion.freshdesk.com/support/solutions/articles/101000533687-activity-development-fund.

A committee meeting date is yet to be set, but this will likely be **week beginning November 24**. Sub-committee members will be contacted shortly. Sub-committee members are included in this paper pack as item 8.

1.4 Trips Fund Committee

The Trips Fund Committee has not yet met for the 2025-26 academic year. The process is currently open to applications, with a **deadline of Friday, 14th November.**

More information on the process here: https://imperialcollegeunion.freshdesk.com/support/solutions/articles/101000533688-trips-fund

A committee meeting date is yet to be set, but this will likely be **week beginning November 24**. Sub-committee members will be contacted shortly. Sub-committee members are included in this paper pack as item 8.

2. Student Experience Fund Update

For 2025-26, SEF launched on 23rd October. This was two weeks later than the launch of last year's fund, which opened on 9th October 2024.

The table below shows the total spending after **17 days** of the fund being launched, as well as the total spending over the fund's first 17 days in 2024. Despite the fund being launched later in the term this year, once many students had presumably bought Club and Society memberships, the total spend is higher.

Date	Total spent	Total allocated	Money spent %	Total accounts having spent	Total accounts	Accounts spent %
10/11/**2025**	£10,968.76	£114,990.00	9.5%	435	2,128	20.4%
27/10/**2024**	£9,153.28	£111,275.00	8.2%		2,058	

We've made a good effort of promoting the fund this year, including highlighting it in newsletters, welcome talks for new students, as well as emails directly to those who are eligible. While it is too early to jump to conclusions, I hope and believe that compared to this point last year, students are generally more aware of the fund.

As senior student volunteers, please continue to spread awareness of the fund to your club and society leaders.

3. What else I've been up to...

3.1 Alumni Proposal

This has become more of a joint goal between the OTs, and I've been working closely with the Union President and our Managing Director to explore how we engage with alumni. We recognise their importance in the day-to-day running of many societies, from towing our vintage vehicles to hosting careers talks. We'll be looking to gather thoughts from a range of students, alumni, and the University. More on this in item 6.

3.2 Processes

Our Director of Membership Services, Activities Team Managers and I want to define what excellent service and support looks like for members of student groups, and how ICU will deliver this. We are working on a Customer Experience Charter and Service Commitment to help us set clear expectations for both staff and students, aligning our strategic values with practical service standards. We plan to bring these documents to the December Activities Forum for discussion and student input.

3.3 Committee Member of the Month

In October we launched a Committee Member of the Month Scheme, to thank people for their efforts with a £50 voucher. We received a total of **16 nominations** for October, and nominations were assessed based on their alignment to our values of Inclusivity, Innovation and Integrity.

Due to the number of nominations, we decided to give the award to two committee members:

Alina (Dodgeball President) — Inclusivity

Alina has taken on the role of presidency this year. She has hit the ground running with respect to inclusivity, aiming to - and succeeding - promote female involvement. Through the use of woman only courts, and woman only sessions, new female members have felt encouraged to join the club and get involved in the sport when they otherwise wouldn't have (as hard thrown balls can be rather intimidating!). Alina represents everything dodgeball is about, having fun in a way that includes everyone!

Aisling (DoCSoc Events Officer) — Integrity and Innovation

When both of our Marketing and Publicity Officers weren't free to work on Freshers' merch over summer, Aisling volunteered to help! This is completely outside her main responsibilities as an events officer, but she spent a large part of her September working to develop merch designs and learnt how to order things at a commercial scale. We were very behind schedule when she took over, but everything arrived just on time for us to give it out.

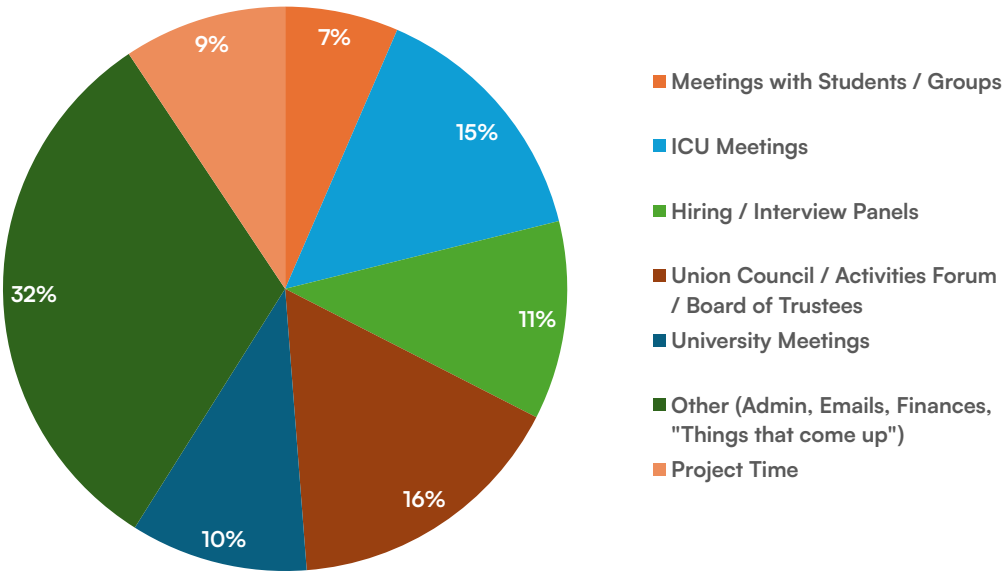
Please continue to nominate people for the awards, and encourage your clubs and societies to do the same.

3.4 Miscellaneous

To share an idea of what I'm doing day-to-day, I have attached a pie chart of my rough time split over the past month. This has been swayed somewhat by a few "out of the ordinary" things, such as the hiring of a new role in marketing (requiring three full days of interviews); the admin involved in running two Votes of No Confidence in a fair manner that aligns with the procedures outlined in our Byelaws; and the departure of a member of staff from the Activities Team. I've struggled somewhat to spend proper time on my projects and manifesto promises (~9%).

I hope that over the next month, I can align more closely to a second pie chart, which dedicates a lot more time to project work and meeting with students.

Actual time split over the past month



Desired time split

