Imperial College Union
Governance & Membership Sub-Committee / Agenda

3 September 2025 / 11:30am-12:30pm / ONLINE ONLY (MS Teams)

Administrative Items

	Item	Lead	Reference	Action	Page	Time
01	Introductions and Apologies	JC	Verbal	To note		11am
02	Minutes of Previous Meeting(s)	JC	Draft minutes	To approve	2	
03	Matters Arising	JC	Action Tracker	To consider	2	
04	Declarations of Conflicts of Interest	CJ	Verbal	To note		
05	Identification of items of Confidential Business	CJ	Verbal	To note		

Substantive Items

06	Election Dates	HS	GM/24-25/01	To recommend	8	11:10
07	Election RO & DRO appointment and Election Rules	HS	GM/24-24/02	To approve / recommend	10	11:15
08	Complaints & Disciplinaries Update	CJ	GM/24-25/03	To note	14	11:35
09	AOB	JC	Verbal	To consider		11:45

CJ Clem Jones, Governance & Executive Manager
JC Jane Coulson, External Trustee/Chair of Governance & Membership Sub-Committee
HS Helena Schofield, Representation Manager