Imperial College Union
Board of Trustees / 28 May 2025

Partnership Agreement Annexes

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Purpose: To approve the available annexes to the Partnership Agreement
Action(s): To approve

1. Background Information

Board approved the updated Partnership Agreement between the Union and the University (due for triennial review) at the July 2024 Board of Trustees meeting (TB/23-24/68). The Partnership Agreement references several annexes. Board requested that these annexes come to the full Trustee Board for approval rather than being delegated to Management Committee for approval. These annexes have been compiled for Board to review.

2. Annexes

The annexes referenced in the agreement are as follows:

i. The Union's Strategic Plan
ii. Estates Service Level Agreement
iii. HR Service Level Agreement
iv. Data Sharing Agreement
v. ICT Service Level Agreement

3. Further context

The Union's Strategic Plan (2023-2028) has not been included for review in the main paper pack as this has been previously approved by Board and is available to view on the Union website: What we do | Imperial College Union.

All other annexes have been included in the paper pack except for the Estates Service Level Agreement. This is due to the University Estates Team expressing that they currently lack the resource to provide a renewed Estates Service Level Agreement, due to staff vacancies.

They have informed us that this should be resolved within the next quarter, at which point they would look to provide us with a renewed agreement.

4. Next Steps

If Board is happy to approve the annexes, our Partnership Agreement will be considered complete / approved by the ICU Board of Trustees - excepting the Estates Service Level Agreement Annex[1] - and the documentation (including the main Agreement) will be sent to University Management Board, for approval from the University side[2].

[1] We will keep the board informed as to progress on this final annex and bring it to a future meeting once complete.
[2] Whilst the Partnership Agreement was previously approved by College Council from the institution's side, the University Secretary has advised that whilst sign-off for the Code of Practice should remain with University Council, as the Partnership Agreement is more operational it can be approved by University Management Board (via Education and Student Experience Committee).