Board Action Tracker (July 2024-July 2025)

Action #	Meeting(s)	Minute	Action	Responsible	Due	Open or closed?	Status	Update
TB23001	24-Jul-24	8.i	Arrange an hour-long trustee finance training session.	CJ	12-Sep-24	Closed	Complete	Recording circulated to trustees.
TB23002	24-Jul-24	13.i	Include response rates for student surveys in future presentation of annual balanced scorecard results	TN	23-Jul-25	Open	Too early to start	Will be presented at 23-Jul-25 Board meeting.
TB23003	24-Jul-24	13.ii	Analyse a breakdwon of the total number of engaged students by different demographics	TN	23-Jul-25	Open	Too early to start	Will be presented at 23-Jul-25 Board meeting.
TB23004	24-Jul-24	16	Approved version of Byelaw H to be uploaded to website	CJ	18-Sep-24	Closed	Complete	Included on 'Governing Documents' wepage.
TB23005	24-Jul-24	17	Prepare presentation of the Partnership Agreement Annexes for Board	CJ	19-Nov-24	Open	Ongoing	3 out of 5 ready. Estates and HR SLAs need substantial work (due Mar-25).
TB23006	24-Jul-24	18	Recommended actions from 2023-2024 Trustee Reflections to be turned into an action plan for implementation.	TN	27-Nov-24	Closed	Complete	Included as an appendix in the Board Effectiveness Review paper.
TB23007	24-Jul-24	25	Indicate on the Annual Calendar of Business the meeting by which Board needs to propose the 2nd student member college council for 2025-26 to College Noms Cttee.	CJ	26-Feb-25	Open	Too early to start	College have not yet confirmed when their 2025 Noms Cttee mtg is.
01 August 2024 = New Academic Year								
TB24001	18-Sep-24	4.i	a.A multi campus strategy should be developed and come to the board. b.A White City business/operating plan should come to the board c.Once these are in place, an annual update should be provided.	TN	26-Feb-25	Open	Ongoing	WC etc. progress report added to annual calendar of business for February 2025 Board meeting.
TB24002	18-Sep-24	10	Investigate principle of Union & IC Trust match-funding College contribution to Student Experience Fund for future years.	PG, CC	26-Feb-25	Open	Ongoing	Being investigated
TB24003	18-Sep-24	15	Discuss with Officer Trustees the process for claims for expenses towards their Officer Trustee projects.	CJ	27-Nov-24	Closed	Complete	Internal guidance provided.
TB24004	18-Sep-24	16.i	Provide updates on access control and CCTV in Beit Building in future MD Reports.	TN	27-Nov-24	Closed	Complete	Included in today's report, as well as a substantive agenda item on Beit.
TB24005	18-Sep-24	16.ii	Consider whether the Union can further reduce the level of residual risk remaining for Strategic Risk Register items rated as amber	TN	23-Oct-24	Closed	Complete	Risk Register was considered at October FAR meeting.
TB24006	18-Sep-24	17	Schedule sufficient time for incorporation discussion at November 2024 Board.	CJ	27-Nov-24	Closed	Complete	On agenda for this meeting.
TB24007	18-Sep-24	18	Consider Board feedback and bring revised plan for reviewing effectiveness in November 2024.	CJ	27-Nov-24	Closed	Complete	On agenda for this meeting.
TB24008	18-Sep-24	19.i	Group of trustees/staff to urgently work out what the Union needs to ask for at White City, as space is being allocated now.	TN, CB, SR	ASAP	Closed	Complete	TN circulated doc on 11.10.24 articulating resources needed.