

MINUTES OF THE PROCEEDINGS
of the first ordinary meeting of
the
Clubs and Societies Board
of the
Imperial College Union
in the 2007-08 Session

The meeting of the Clubs and Societies Board was held in the Union Building on 9th October 2007 at 6.05pm in Meeting Room 7.

Present:

Position	Name
Deputy President (Clubs & Societies) – Chair	Alistair Cott
President	Stephen Brown
Deputy President (Education & Welfare)	Kirsty Patterson
Deputy President (Finance & Services)	Chris Larvin
C&G CU Representative	Michael Chan
ICSMSU Representative	Guy Martin
RCSU Representative	David Charles
Athletic Clubs Committee Chair	Luke Taylor
Arts and Entertainment Board Chair	Andy Mason
Media Chair	Karl Bonney
OSC Representative	Marie-Louise Awoloja
Rag Chair	Luke Dhanoa
Recreational Clubs Committee Chair	Eugene Chang
RSM Chair	Danny Hill
Social Clubs Committee Chair	Lily Topham

Not present: Community Action Group Chair Radha Gadhok, Silwood Park Union Representative, WCUS representative Leila Serrao

Observers:

ICSMSU President Tim Wills, Jon Matthews GSA Chair, Jovan Nedic Felix Sports Editor, RCC Treasurer Sandeep Mavadia, Phil Power Membership Services Manager, Rebecca Coxhead Governance and Administration Coordinator

1. CHAIR'S BUSINESS

- a) No alcohol will be allowed to be consumed during any Clubs and Societies Board meeting this year.
- b) Please respect others speaking rights and act in good taste at all times.
- c) 4 new clubs were set up over the summer break.
 - i. 3 went to the SCC; Stop the War, Consultancy and Medical Humanities. 1 ACC Indoor Hockey.
- d) There will be a photo shoot on campus for 'Clubs and Societies activity'. The Deputy President (Clubs & Societies) to forward the email with the details to the CSC's.

ACTION:

1. Deputy President (Clubs & Societies) to forward email with details of photo shoot to CSC's.

- e) Tours applications must be submitted by the 17th October to the administration coordinator.
 - i. It was requested that copies be sent to the Deputy President (Finance & Services) so that he can check over the figures.

ACTION:

- 2. **CSC's to inform Clubs and Societies that tour applications must be submitted by the 17th October to the Governance and Administration Coordinator and must also be submitted to the Deputy President (Finance & Services) so that he can check for accuracy of the figures.**

- a) The deadline for outstanding contact details is the 19th October. Clubs and Societies with outstanding unfilled positions will be contacted.

ACTION:

- 3. **The Membership Services Manager to inform clubs of outstanding contact details.**

2. MINUTES

RECEIVED: The minutes from the meeting on 19th June 2007

RESOLVED:

- 1) **To accept the minutes.**

3. MATTERS ARISING

NOTED:

- a) Item 8.1, 'the nature of Presidents committees', the Deputy President (Clubs & Societies) is still to investigate the position of these committees and report to findings.

ACTION:

- 1. **The Deputy President (Clubs and Societies) to investigate the positions of the President's Societies and report back the findings.**
- b) Item 3.1, CEP procedure, this action is still outstanding.

ACTION:

- 2. **The Deputy President (Finance & Services) to clarify the procedures of CEP and who is responsible for approving the CEP and bring back this information to the next meeting of CSB.**
- c) In regards to item 12, SACing the Deputy President (Clubs & Societies) elect, the Deputy President (Clubs & Societies) pointed that the paper pertained to the Deputy President (Clubs & Societies) elect and as he was no longer the elect, the policy is void.

4. FRESHERS FAIR REPORT

RECEIVED: The report was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) Concern was raised by the ACC Chair in regards to the original location of Ultimate Frisbee.
 - i. The club relocated itself to an unused stall in the Marquee.
 - ii. The Deputy President (Clubs & Societies) apologised and stated that on paper, the location appeared to be suitable
- b) The SCC Chair stated that Erasmus would have been better suited in the Great Hall.
 - i. The Deputy President (Clubs & Societies) stated that space constrictions were the reason they were not.
- c) Many clubs did not set down their tables.

- d) There appeared to be a breakdown in communication with College Catering and JCR staff as they were unaware that this space was being used for the Freshers Fair.
- e) Concern was raised that many of the Food and Drink Societies were giving away free samples.
 - i. It was explained that this was checked through College Catering beforehand and Colleges licence covered this activity.
- f) It was suggested that the Trading at Freshers Fair Policy be looked at with the intention of revising during the term.

5. EXECUTIVE COMMITTEE ELECTIONS

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) The committee were asked for those to express interest in standing for the position of Clubs and Societies Board representative to the Executive Committee.
- b) The following members expressed interest:
 - Lily Topham
 - Guy Martin
 - Danny Hill
 - Luke Taylor
 - Eugene Chang
 - Luke Dhanoa
- c) The vote was done by STV and counted by the GSA Chair and Membership Services Manager. The President was RON.
- d) Candidates were given the opportunity to give a verbal manifesto and questions were taken from the floor.
- e) The following 2 members were elected:
 - Lily Topham
 - Danny Hill

RESOLVED:

- 1) **To appoint Lily Topham and Danny Hill as the Clubs and Societies Board representatives to the Executive Committee.**

The agenda was reordered to consider AOB as the next items of business.

7 ANY OTHER BUSINESS

7.1 – CSB finance report

RECEIVED: The report was presented by the Deputy President (Finance & Services)

NOTED:

- a) This is working in line with last years figures.
- b) Felix under spend on the Union handbook has been moved to contingency.

7.2 – Tours split and funding

RECEIVED: The report was presented by the Deputy President (Finance & Services)

NOTED:

- a) The committee had no objection to the proposed split.

RESOLVED:

- 1) **To divide the CSB Tour Allocation Fund in to 3 separate pots for Winter, Spring and Summer and to allocate £2 250, £3750 and £9000 to them respectively.**

6. NEW CLUBS COMMITTEE ELECTIONS

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) The committee were asked for those to express interest in being a member of the New Clubs Committee.
- b) It was reminded that there must be 1 representative from the Faculty Unions, 1 CSC and 1 other.
- c) The following members expressed interest:
 - Lily Topham
 - Tim Wills
 - Andy Mason
 - Eugene Chang
 - David Charles
- d) The vote was done by STV and counted by GSA Chair and Membership Services Manager. The President was RON.
- e) The ICSMSU Representative requested that ICSMSU be given the opportunity to screen any potential new Medics clubs.
 - i. The justification for this request is due to the fact the Medics clubs are generally specialised and also the change in graduate placement system, which gives weighting to extra-curricular activities. This means that Medics in their finals years are trying to get more 'CV points' by creating and being involved in new clubs that are not of necessity.
 - ii. It was suggested that the New Clubs Committee should consult with the medics before approving the creation of a new medic club. It was pointed out that this proviso was already part of the New Clubs Committee standing orders 5.1.6 as this raised as an issue when the New Clubs Committee was in its formation.
 - iii. It was pointed that the reason that the New Clubs Committee was set up was to stop bias of CSC.
 - iv. The GSA Chair stated that when he was chair of the NCC, the number of final year students as the '20 seconders' required to set up a new clubs were taken in to consideration for the longevity of the new club.
- f) Candidates were given the opportunity to give a verbal manifesto and questions were taken from the floor.
- g) In regards to the place for the FU representative, David Charles received 6 votes and Tim Wills received 7, thus was duly elected.
- h) In regards to the place for CSC, Lily Topham received 3 votes, Eugene Chang received 2 votes and Andy Mason received 8 votes and was duly elected.
- i) In regards to the other position, the vote was split between Lily Topham and Eugene Chang with 6 votes each and RON received 1 vote.
 - i. RON's vote was transferred to Eugene Chang and he was duly elected.

RESOLVED:

- 1) To elect Tim Wills as the Faculty Union member of the NCC.
- 2) To elect Andy Mason as the CSC to the NCC
- 3) To elect Eugene Chang as the 'other' to the NCC.

Meeting closed 7.25pm

Approved as a correct record at a meeting of the Clubs and Societies Board

on _____ 2007/08

_____ Chair of the Meeting