

Executive Nominations

A note by the Deputy President (Clubs and Societies)

Introduction

As per the Constitution, this board is required to nominate 2 representatives to sit on Executive Committee.

The CSB representatives do NOT have to be members of CSB, although they would be required to report to CSB on request.

Terms of the committees are in appendix 1.

Points to note

The following CSB members are already on Executive Committee:

All of the Sabbatical Officers

All of the Faculty Union Presidents

Executive Committee meets at least every month during term time.

Decisions Required

1. To nominate two representatives to be members of the Executive Committee.

Appendix 1 – Except from the Union Constitution

1. The Executive Committee shall be the paramount executive body and is responsible for the overseeing the general day to day management of the Union and co-ordinating the Union's affairs.
2. The Executive Committee shall act only in furtherance of Union policy..
3. The Sabbatical Officers shall report to the Executive Committee those matters relating to their office and the Executive Committee's remit.
4. The Executive Committee shall:
 - a. Advance the aims and objects of the Union,
 - b. Comply with and implement Union policy,
 - c. Set operational policy when authorised by and in support of a particular Union policy,
 - d. Oversee the day-to-day running of the Union and the co-ordination of its activities,
 - e. Establish principles for the fair allocation of the resources available to the Union, after consultation with the Council,
 - f. Allocate financial resources,
 - g. Monitor financial performance against budget,
 - h. Receive the audited annual accounts of the Union and report their findings to the Trustee Board and, for information, the Council,

- i. Monitor the performance of the trading outlets, services and retail facilities of the Union, and
5. The Executive Committee shall:
 - a. consist of the Sabbatical Officers and up to eight other individuals,
 - b. have a quorum of six members, and
 - c. meet at least every month during term time.
6. The Union General Manager and the Union Honorary Senior Treasurer shall be permanent observers of the Executive Committee.
7. In matters of urgency, the Executive Committee may act on behalf of the Council with its authority in any matter except those requiring at least a two-thirds majority, provided all such actions are reported to and approved by the Council at its next meeting.
8. An emergency meeting of the Executive Committee may be called by:
 - a. The Trustee Board,
 - b. The Council,
 - c. The Court,
 - d. The President, or
 - e. Three other members of the Executive Committee,and it shall meet within two College days of being called.