

Council
14th November 2011

Imperial College Union
Council Report
By Monya Zard, Deputy President (Clubs & Societies)

Constitutions

In an effort to make Club Constitutions more of a living document, I will be bringing a paper to CSB detailing how we can bring these online and make them more accessible. Hopefully this will make them more useful to clubs, rather than a document which is updated only when the committee remembers about it.

University Challenge

With the help of Elliott Bajema and several MG Chairs, the University Challenge contestants for this year have been selected. The team is Pietro Aronica, Dominic Cottrell, Martin Evans, Henry Guille and Ashwin Braude.

Organising this has brought to my attention that University Challenge team selection should not be a Sabbatical job, but should perhaps be an officer role or a Society with some funding to help pay for transport to the competitions and so on, as currently there is no support in place. I will be investigating this with Elliott to see what can be put in place for next year.

Naughty Clubs

As clubs get into the swing of running lots of events it appears that more and more mistakes are being made. There is not really a pattern- it could be anything from room bookings to catering- but it does take a lot of time to rectify. Hopefully this will abate later in the year, but a possible solution will be more targeted and detailed training quizzes.

Helping Students Adapt

I have prepared materials for the next 'HAS' session on 14th November.

Online Finance Drop in Sessions

These will take place this next week from 5-6pm in the SAC with myself and Michael in attendance. It will be a chance to collect feedback as well as to instruct clubs.

Manifesto Update

This is an update on the manifesto points upon which I was elected and any progress made. I would add that being in the role has given me many more areas to work on- such as the Arts Imperial partnership and Student-Led Projects.

Aim	Progress	Notes
Continue moving club finances online to include not only claim forms but all aspects of club finance	In progress	90% complete, transfers are the final major addition which should be done by Christmas.
Provide CSC/FU officers with more on-the job training so they can fully support their clubs	In progress	Have invited all MG Chairs and Treasurers to have a meeting by the end of this term to discuss progress and support needs.
Train our club officers more efficiently- fully utilizing club	None yet	I aim to create a handover template for all clubs by Spring term of basic things to cover, which will be a

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handovers by providing both old and new club officers with material to go through during handover		checklist (possibly on eActivites which both ingoing and outgoing Chairs will have to sign off on).
Integrate training material with online finances in the form of help buttons- making sure the information required when using eActivities is already at hand	None	I believe that the imperialcollegeunion.org/training site should be the first point of call when clubs have queries, and this is not a priority for this year.
Ensure club officers are recognized for the hard work they put in- both within Imperial College Union and externally	In progress	The CV2012 scheme offers this and I am working with College to promote this and increase takeup. I will be looking at different ways to augment this in Spring term.
Aid smaller clubs in bidding together as a collective for Sponsorship , and creating a database of existing Sponsorships so officers can target new companies	None yet	Sponsorship Speed Dating was extremely successful in helping small clubs find sponsorship and my hope is that we will repeat it on a larger scale as it is very successful at matching sponsors with Clubs, rather than coordinating joint bids.
Introduce a club ' health check ' based on a variety of criteria so that I can identify which clubs need some one-on-one time	None yet	On the 'to do' list. Currently even if I had the list I do not have the time to look after the clubs- they come to me with their problems when they need help.
Over the summer have an audit and reorganization of storage space to maximize its effectiveness	In progress	Still ongoing- we have made progress but this needs further work which I hope to do this term. It will involve skips!
Adjust the room booking system to make it fairer for all by not allowing large block bookings- we have a lot of clubs and limited facilities so sharing is vital!	In progress	There is a room booking audit being done which aims to assess who is using the rooms and who is making pointless bookings. There is enough space for everyone if we use it well.
Have a combined wet/dry weather plan for Freshers' Fair so all students can find their favourite Clubs & Societies, and publicise demonstrations with a timetable in advance of the event	Done	Apart from the timetable, this aim was achieved and all feedback from the event has been positive from attendees. I have taken club feedback to make a debrief for the next DPCS.
Make the Freshers' Fair afterparty entertainments bigger and better by getting more clubs involved!	Done	All thanks to the clubs for this!
Encourage clubs to integrate postgrad students more- possibly by running PG-specific events like ACC Badminton's PG Badminton session this year.	In progress	The GSA are working very hard on this. 'Give it a Go' week will support this.
Ensuring members are happy with what they are getting from clubs - either by going to club events and asking students directly, or by indirect means such as surveys.	None yet	We have some data on this but I would like to collect more comprehensive data in the Spring Term.