

MINUTES OF THE PROCEEDINGS
of the second ordinary meeting of
The
Clubs and Societies Board
Of the
Imperial College Union
In the 2008-09 Session

The meeting of the Clubs and Societies Board was held in the Union Building on 24th November 2008 at 18.06pm in Meeting Room 7.

Present:

Position	Name
Deputy President (Clubs & Societies)	Lily Topham – Chair
President	Jennifer Morgan
Deputy President (Finance & Services)	Christian Carter
Arts and Entertainment Board Chair	Rachel D’oliveiro
Athletic Clubs Committee Chair	Sam Furse
ICSMSU Representative	Mary Harrington
Media Group Chair	Amar Joshi
Overseas Societies Committee Chair	Alex Balikhin, then Eugene Chang
RCSU Representative	Andreas Esau
Recreational Clubs Committee Chair	Jennifer Wilson
Social Clubs Committee Chair	Peter Mabbott
C&G CU Representative	John James
Royal School of Mines Committee Chair	Adam Baldwin
Permanent Observers	
Membership Services Manager	Phil Power
Clerk	Alban Cadu

Apologies: President (Education & Welfare) Hannah Theodorou

Not present:, Silwood Park Union Representative Muhammad Tariq, Wye Union Society Representative Wubetu Alemayehu, Rag Chair Jon Downing, Community Action Group Chair Christoph Aymanns

1. CHAIR’S BUSINESS

- a) All clubs receiving funding for their Tours are to submit a report.
- b) The second week of December is about Self defence and personal security.
- c) The clubs are to be reminded that Aziz’ hours for petty cash, invoice and sales orders are from 4pm onwards only. However other business can be done whenever.
- d) Two clubs are being moved:
 - i. Welsh soc to the OSC.
 - ii. Materials to the RSM.
- e) The De la Beche tour application has been accepted as a tour. (9 for, 0 against)
- f) VAT is changing as of 1st December, club president and treasurers should take note; the DPFS suggests that the clubs keep the 2.5% of the money that would be affected by the VAT change as any savings passed on would be negligible and would cause administrative nightmares for clubs.

2. MINUTES

RECEIVED: The minutes from 27th November 2008

NOTED:

- a) Minor typographical errors were pointed out.
- b) Edits need to be made (and have been)

RESOLVED:

- 1) To accept the minutes as amended.**

3. MATTERS ARISING

NOTED:

- a) The Deputy President (Finance & Services) informed the committee that the Underwater Club's spare boat might not be sold due to a possibility of their still needing it.
- b) French Soc's tour has been delayed until the spring term.
- c) ICSM Light Opera has submitted a more detailed list of their proposed activities on their Brighton tour.
- d) Cricket have not yet been able to confirm that a match will be played against a local team for their Tour proposal. If they are unable to confirm that a match will be played before they depart, they will not receive any tour funding. The ACC Chair and DPFS will ensure that relevant information is obtained from the club before they depart.

4. MATTERS FOR DECISION

4.1 Amendment to New Clubs Committee Standing Orders

NOTED:

- a) The changes to the NCC Standing Orders will allow for better defined criteria for formation of new clubs.
- b) These rules will not be applied retrospectively (as per Sam Furse's question).
- c) The DPCS also presented to the Committee an amended version of the New Clubs Application form which provides more guidance for applicants and correct various typographical errors.

RESOLVED:

- 1) To accept the proposed changes to the NCC Standing Orders.
(unanimously in favour)**

4.2 BUDGETING 08-09

NOTED:

- a) Budgeting will be done online, rather than via excel spreadsheets.
- b) A minimum allowance per club will be fixed.
- c) The system will be more transparent.
- d) The new system will hopefully be demo-ed at the next CSB, and certainly before being rolled out to clubs.

RESOLVED:

- 1) To accept the proposal and timeline for budgeting.**

5. ANY OTHER BUSINESS

5.1 CSB report.

NOTED:

- a) All CSC/FUs will be required to submit a report on what their clubs have been up to, their financial state, etc for the last CSB of each term, starting with this one.
- b) Reports are also required from RAG, CAG and the NCC.
- c) This is an excellent way to let everyone know what you've been up to and to ensure that everyone is pulling their weight. This is also a useful exercise pre-budgetting.

5.2 Minibuses

- a) Phil is to be told if the numbers don't match between the physical number of members and the numbers according to the system. Issues with Erasmus students should be resolved.
 - b) Clubs should be more careful with the minibuses, as several already have dents despite being practically new.
- a) The next CSB meeting will take place on the 8th December.

5.2 Dead clubs money

- a) Nothing as of yet has been decided concerning the dead clubs' money.
- b) According to C&S Policy, the DPCS and DPFS can decide what happens to any money or debts in dead clubs accounts. They are currently working through these.

Meeting closed 19.15

Approved as a correct record at a
Meeting of the Clubs and Societies Board

On _____ 2008

_____ Chair of the Meeting