

MINUTES OF THE PROCEEDINGS
of the seventh ordinary meeting of
the
Executive Committee
of the
Imperial College Union
in the 2007-2008 Session

The meeting of the Executive Committee was held in meeting room 7 of the
Union Building on Monday 21st January 2008 at 5.00pm

Present:

President	Stephen Brown – Chair
Deputy President (Clubs & Societies)	Alistair Cott
Deputy President (Education & Welfare)	Kirsty Patterson
Deputy President (Finance & Services)	Chris Larvin
ICSMSU President	Tim Wills
RCSU President	Jennifer Morgan
Clubs and Societies Board representative	Danny Hill (RSM Chair)
Clubs and Societies Board representative	Lily Topham (SCC Chair)
Representation and Welfare Board representative	Hannah Theodorou (Welfare Campaigns Officer)

Permanent Observers:

General Manager	Peter Haldane
Clerk to the committee – Administration Co-ordinator	Rebecca Coxhead

Observers: John James

Apologies: Honorary Senior Treasurer Simon Archer, C & G CU President Tristan Sherliker

1. **CHAIRS BUSINESS – None**
2. **MINUTES OF PREVIOUS MEETING – not available**
3. **MATTERS ARISING – none**
4. **MANAGEMENT ACCOUNTS – presented in closed session**
5. **ETHICAL CAREERS FAIR FUNDING**

RECEIVED: The paper was presented by the President

NOTED:

- a) The Deputy President (Education & Welfare) requested that this event be budgeted for within the Representation and Welfare Board next year.
 - i. The President stated that this event is essentially self funding and is expected to break even; the sum asked for is to cover the shortfall in the first instance.
- b) The Deputy President (Finance & Services) and SCC Chair stated that they had not seen a budget for this event.
- c) The committee moved to a vote on the paper and it was accepted unanimously.

RESOLVED:

- 1) To allocate £200 to the Ethical Careers Fair from the Executive Reserve.

6. PROPOSAL FOR FUNDING REYNOLDS SEATING REFURBISHMENT

RECEIVED: The paper was presented by the ICSMSU President

NOTED:

- a) The new upholstery will be much thicker and therefore will not wear as fast.
- b) The seating under the upholstery has not been damaged.
 - i. The seating had been replaced last year and has not proved to be a good option if it is needed to be replaced again.
- c) The Deputy President (Finance & Services) expressed concern that people had been standing on the furniture as this is a Health and Safety risk.
 - i. It was reminded that ultimately the customers are students of whom their maturity is still to develop.
- d) The President suggested deferring the decision to allow the ICSMSU President investigate alternative seating options to give a more long term solution. This was accepted by the committee.

RESOLVED:

- 1) To defer the decision of re-upholstering Reynolds furniture.

ACTION:

1. The ICSMSU President to investigate and present back the findings to the Executive Committee.
2. The General Manager to provide the ICSMSU President with the information on the supplier that the Union used to do the upholstery in DaVincis.

7. UNION BRANDING STRATEGY

RECEIVED: The paper was presented by the President

NOTED:

- a) The President stated that he would like to see consistency of branding through Union facilities.
- b) The President has been conversing with the Deputy General Manager about this strategy.
- c) It is anticipated that the cost will be approximately £2k.
- d) The President will report back to the Executive Committee a detailed spec once this has been drafted and to remove the instruction to implement a branding strategy from the resolution.

RESOVLED:

- 1) To mandate the President to instruct operational managers to formulate and cost a branding strategy that will be consistent across the whole of the organisation.

ACTION:

1. The President to report back the branding strategy to the Executive Committee.

The meeting closed at 5.25pm

Approved as a correct record at a meeting
of the Executive Committee on

_____ 2007/08

_____ Chair of the Meeting