

Constitution for ICU Boxing

1. Name

- 1.1 The club shall be a member of the Sports Committee.
- 1.2 The name of the Club shall be Boxing, hereafter referred to as 'the club'.

2. Aims & Objectives

- 2.1 To design a year-long training program, for Imperial College students, that divides students into appropriate skill levels. The training program simultaneously develops the basic ability of beginner boxers and allows the most competent boxers to be successful in competitions when representing Imperial College London Boxing Club.
- 2.2 To maintain strong relationships with other university boxing clubs, such as King's College London Boxing Club, by participating in cross-university sparring and cross-university boxing shows.
- 2.3 To maintain strong relationships with England Boxing coaches George Burton and Shaheed Fontaine. To maintain strong relationships with other boxing coaches such as Frank Finn.
- 2.4 To continue entering the most competent boxers into England Boxing-approved boxing shows. To continue entering the most competent boxers into national competitions such as the BUCS Boxing Championships and the University Box Cup.
- 2.5 To promote the Imperial College Boxing Club brand through social media, merchandise, events and competition success.
- 2.6 To continue encouraging female participation in boxing through running a weekly ladies-only training session and other similar initiatives.
- 2.7 To continue strong relationships with local boxing gyms such as Carney's Community and West Kensington & Gibbs Green.

3. Statement of Intent

- 3.1 The constitution, regulations, management and conduct of the club shall abide by all Imperial College Union Policy, and shall be bound by the Imperial College Union Constitution and Regulations.
- 3.2 The club stresses that it abides by the Imperial College Union Equal Opportunities Policy, and that club regulations pertaining to membership of the club and election to management of the club shall not contravene this policy.
- 3.3 The club shall also be governed by the Management Group Standing Orders where the Management Group is determined the New Clubs Committee in the first instance, then as per the Clubs & Societies Policy.

4. Membership

- 4.1 The following shall be eligible to become members of the club:
 - 4.1.1 ICU Full Members
 - 4.1.2 ICU Associate Members
 - 4.1.3 ICU Life Members
- 4.2 Any club member who is a full member of ICU shall be a 'full member' of the club, all other members shall be 'associate members' of the club.
- 4.3 All members shall join the club, a membership fee may be set by the club committee but shall not be less than that specified by the ICU Clubs & Societies Board.

5. Committee

- 5.1 Chair
- 5.2 Treasurer
- 5.3 Secretary
- 5.4 Social Secretary
- 5.5 Publicity Officer
- 5.6 Regalia Secretary
- 5.7 Vice President
- 5.8 Men's Captain
- 5.9 Women's Captain

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6. Management and Job Descriptions

- 6.1 The Chair shall represent the club on the Management Group Board, and shall be responsible for making sure that the club is run according to the club constitution and Imperial College Union's Code of Conduct for Clubs, Societies & Projects as far as can be reasonably expected.
- 6.2 The Chair and Treasurer shall sign an ICU Financial Responsibility form, and shall be aware of the ICU Financial Regulations.
- 6.3 The Treasurer shall carry out the day to day financial duties of the club.
- 6.4 The Chair shall preside over the daily operation of Imperial College Boxing Club. They shall be responsible for affiliating the club with England Boxing & London Boxing; hold regular committee meetings; delegate tasks to the rest of the committee appropriately; be familiar with all business in every sector of the club; be the first point of contact for the club; oversee and introduce new activities; lead the club growth and development; develop the annual budget alongside the Treasurer; communicate with Imperial College Boxing Club coaches to provide the best possible experience for its members.
- 6.5 The Treasurer shall ensure all money owed to boxing gyms and coaches is paid in full and in a timely fashion; develop the annual budget alongside the Chair; be aware of and authorise all financial transactions that go through Imperial College Boxing Club.
- 6.6 The Secretary shall record and write up all committee meeting minutes; arrange room bookings; arrange minibuses and drivers for external competitions; respond to emails from Imperial College Boxing Club members in a timely fashion; ensure the daily operation of the club runs smoothly by sending out session sign-up sheets on a weekly basis and transferring members from the session waiting lists to the sign-up sheets.
- 6.7 The Social Secretary shall organise regular social events for all members of the club; continue the tradition of a club Curry Night within the first fortnight of the start of the academic year; continue the tradition of a Christmas Dinner in the last month of first term; continue the tradition of an End of Year Dinner in the last month of the academic year; organise club social events on an at least-monthly basis.
- 6.8 The Men's Captain shall act as a role model for Imperial College Boxing Club; run weekly training sessions during term time; organise cross-university sparring sessions; set training routines during breaks between terms and communicate these to all members.
- 6.9 The Publicity Officer shall encourage as many students as possible to join Imperial College Boxing Club through advertising the club on social media; manage, and update on a weekly basis, the Imperial College Boxing Club Facebook page and Instagram account; promote Imperial College Boxing Club events; suggest ideas to promote the club further; film training sessions on an occasional basis for club publicity use.
- 6.10 The Regalia Secretary shall purchase training kit for members that want new kit on a termly basis; ensure boxers that are competing in boxing shows and championship events have all the equipment they require to succeed; ensure all equipment owned by Imperial College Boxing Club is in a suitable condition to be used in training sessions; ensure the club has enough boxing gloves, focus pads and skipping ropes at any given time for training sessions to run smoothly; order training session bulk-buy cards when the club is running low.
- 6.11 The Vice President shall assist the Chair with any Imperial College Boxing Club duties; be in charge of ensuring all competitive boxers attend medical examinations and are carded by England Boxing; take up the role of Chair should the current Chair resign.
- 6.12 The Women's Captain shall be a role member for Imperial College Boxing Club; run a weekly ladies-only training session; encourage as many female Imperial College students to join the club as possible; ensure the club continues to remain a safe environment for its female members and that female members are well represented.

7. Committee Meetings

- 7.1 Committee meetings shall be called by the Chair of the club and held at least monthly.
- 7.2 At least five College days' notice of a committee meeting must be given to the committee.
- 7.3 Only committee members may vote at a committee meeting, but full and associate members of the club may be invited and speak.
- 7.4 Quorum shall be two-thirds of the committee of the club.
- 7.5 Decision shall be reached by simple majority of the committee members present.

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8. General Meetings

- 8.1 A general meeting may be called by the club Chair, quorum of the committee or by ten full members of the club; this must be submitted to the Chair in writing. The general meeting must be held within ten College days of receipt of the proposal.
- 8.2 General meetings may only be held during undergraduate term time.
- 8.3 At least five College days' notice of a general meeting must be given to the club membership.
- 8.4 Only full members of the club may vote at general meetings.
- 8.5 Quorum of the meeting shall be half of the full club members.
- 8.6 Decision shall be reached by a simple majority of the full members present.

9. Annual General Meeting

- 9.1 The AGM shall be held during the second term of the academic year, unless permission is obtained from the Deputy President (Clubs & Societies). The AGM shall have as its main business:
 - 9.1.1 The presentation of the report of activities, including financial activities, for the past year.
 - 9.1.2 The election of the committee for the next session.
- 9.2 An agenda giving notice of the AGM must be circulated to all club members at least ten College days in advance.
- 9.3 Nominations for club officers must be posted at least ten days in advance of the meeting and closed before the meeting.
 - 9.3.1 Each nomination shall require one proposer and normally 4 seconders who shall be full members of the club.
 - 9.3.2 In the event of there being no nomination for a post within the stipulated time then nominations may be accepted from the floor at the AGM.
- 9.4 The quorum of the AGM shall be half of the full members of the club.
- 9.5 In the event that no person is voted in to a post or of resignation from a position, the Chair will undertake the duties until such time as the post is filled. Elections to fill such a vacant post should take place at a general meeting and shall be subject to the same rules as per AGM.
- 9.6 Further guidance on elections can be found in the Election Regulations for Imperial College Union.

10. Finance

- 10.1 The club may receive grant from Imperial College Union and shall administer this and any self-generated income in accordance with the Imperial College Union Financial Regulations.
- 10.2 The club Treasurer will provide the Treasurer of the Management Group with a detailed budget for the following academic year during the first half of the second term of the academic year.
- 10.3 Budgets for events shall be submitted to the Management Group Treasurer and/or the Deputy President (Finance & Services) for inspection and approval in accordance with the Financial Regulations no later than two weeks before the date of the event.

11. Health & Safety

- 11.1 The club acknowledges its duty of care to its members and will abide by Imperial College Union's Health & Safety Policy, and Imperial College Union's Code of Conduct for Clubs, Societies & Projects.
- 11.2 The club will submit an annual Risk Assessment to the Deputy President (Clubs & Societies) for its activities.

12. Additional Activities

13. Constitution

- 13.1 The Constitution shall only be altered by consent of two-thirds majority of the full members present at a general meeting. The Management Group shall approve any such alterations.
- 13.2 This Constitution shall be binding on the club officers and members, and all other constitutions are hereby revoked.
- 13.3 This Constitution has been approved in accordance with 13.1. above, and accepted as the Constitution for Boxing on 08/04/2021 by Connor Roberts and Syazana Hisham