

Constitution for ICU IQ (Imperial College LGBT+)

1. Name

- 1.1 The club shall be a member of the Community Committee.
- 1.2 The name of the Club shall be IQ (Imperial College LGBT+), hereafter referred to as 'the club'.

2. Aims & Objectives

- 2.1 To provide a safe space for those who identify under the LGBT+ spectrum, including but not limited to lesbians, gay men, bisexuals and transgender and gender variant persons.
- 2.2 To welcome and support those individuals who are "coming out".
- 2.3 To provide information on sexuality and sexual health through its meetings, the Union and other mediums where required.
- 2.4 To campaign for the welfare for those who identify under the LGBT+ spectrum, including but not limited to lesbians, gay men, bisexuals and transgender persons, for the equal treatment of students and employees irrespectively of sexual orientation and gender identify, and for the eradication of any type of phobia related to sexuality and gender identity, including but not limited to homophobia, biphobia and transphobia. This will include working to remove, outside and within Imperial College, the misconception of common stereotypes associated with the LGBT+ community and it will be achieved by various means, including but not limited to social and cultural events and external trips.
- 2.5 To participate in such campaigns with the same aims as part of a wider movement as decided by a general meeting.
- 2.6 To protect those harassed because of their actual or perceived sexual orientation and gender identity.
- 2.7 To hold social activities to achieve these objectives
- 2.8 To promote a dialogue between people who identify under the LGBT+ spectrum and their straight allies.

3. Statement of Intent

- 3.1 The constitution, regulations, management and conduct of the club shall abide by all Imperial College Union Policy, and shall be bound by the Imperial College Union Constitution and Regulations.
- 3.2 The club stresses that it abides by the Imperial College Union Equal Opportunities Policy, and that club regulations pertaining to membership of the club and election to management of the club shall not contravene this policy.
- 3.3 The club shall also be governed by the Management Group Standing Orders where the Management Group is determined the New Clubs Committee in the first instance, then as per the Clubs & Societies Policy.

4. Membership

- 4.1 The following shall be eligible to become members of the club:
 - 4.1.1 ICU Full Members
 - 4.1.2 ICU Associate Members
 - 4.1.3 ICU Life Members
- 4.2 Any club member who is a full member of ICU shall be a 'full member' of the club, all other members shall be 'associate members' of the club.
- 4.3 All members shall join the club, a membership fee may be set by the club committee but shall not be less than that specified by the ICU Clubs & Societies Board.

5. Committee

- 5.1 Chair/President/Captain
- 5.2 Junior Treasurer
- 5.3 Secretary
- 5.4 Web and Publicity Officer

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- 5.5 Sexuality Variant Officer
- 5.6 Trans and Gender Variant Officer
- 5.7 Welfare Officer
- 5.8 Women's officer
- 5.9 Events Officer

6. Management and Job Descriptions

- 6.1 The Chair shall represent the club on the Management Group Board, and shall be responsible for making sure that the club is run according to the club constitution and Imperial College Union's Code of Conduct for Clubs, Societies & Projects as far as can be reasonably expected.
- 6.2 The Chair and Treasurer shall sign an ICU Financial Responsibility form, and shall be aware of the ICU Financial Regulations.
- 6.3 The Treasurer shall carry out the day to day financial duties of the club.
- 6.4 The Chair/President/Captain shall shall.
- 6.5 The Junior Treasurer shall shall.
- 6.6 The Secretary shall be responsible for keeping the club records in good order as well as carrying out club communication duties. The Secretary will also be responsible for the secure holding of an electronic mailing list. Members will remain on this list, unless otherwise requested.
- 6.7 The Women's officer shall represent the needs of the self-identifying female members of the club to the committee. They will organise and attend events specifically for self-identifying female members of the club.
- 6.8 The Web and Publicity Officer shall be responsible for publicising the club. This will involve designing and printing posters and publicising events. They will also be responsible for maintaining the club's presence on the internet, keeping the clubs web page and social media up to date with relevant information on the club, the club committee (with consultation with officers as to what information, if any, is presented) and the club's aims.
- 6.9 The Events Officer shall be responsible for making sure that the club has a range of well run social events. They will liaise with other officers on what events should be run. They will be required to find suitable locations for events and book them if necessary.
- 6.10 The Welfare Officer shall represent the welfare needs of all members of the club to the committee. They will organise events and campaigns focusing on the mental and sexual health of LGBT+ Imperial students. They will provide limited support to members and act primarily as a gateway to existing college and union support services. They will keep the committee informed of all support they provide, whilst protecting individual member anonymity. It will NOT be the role of the welfare officer to provide individual counselling.
- 6.11 The Trans and Gender Variant Officer shall aim to represent and address the issues of those whose gender identify and or/expression fall outside of gender binary tradition and cisnormativity, including but not limited to transgender and genderqueer persons. Their goal is to promote a safe and instructive environment and to increase awareness outside and within Imperial College, using various means such as publicity (posters), hosting talks with relevant speakers and working in tangent with other LGBT+ officers at Imperial College to resolve gender spectrum related issues. At all times they shall realise that they represent IQ and must not allow the reputation of IQ to fall into disrepute. The officer shall also be responsible for networking with other London universities, as well as with London's transgender and gender variant communities to organise joint events, providing that they will agree beforehand with the committee about all external events.

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6.12 The Sexuality Variant Officer shall aim to represent and address the issues of those whose sexual orientation do not fall into the binary classification of attraction to either the same or the opposite gender, including but not limited to bisexual, pansexual and asexual persons. Their goal is to promote a safe and instructive environment and to increase awareness outside and within Imperial College, using various means such as publicity (posters), hosting talks with relevant speakers and working in tangent with other LGBT+ officers at Imperial College to resolve sexual orientation related issues. At all times they shall realise that they represent IQ and must not allow the reputation of IQ to fall into disrepute. The officer shall also be responsible for networking with other London universities, as well as with London's sexuality variant communities to organise joint events, providing that they will agree beforehand with the committee about all external events.

7. Committee Meetings

7.1 Committee meetings shall be called by the Chair of the club and held at least monthly.

7.2 At least five College days' notice of a committee meeting must be given to the committee.

7.3 Only committee members may vote at a committee meeting, but full and associate members of the club may be invited and speak.

7.4 Quorum shall be two-thirds of the committee of the club.

7.5 Decision shall be reached by simple majority of the committee members present.

8. General Meetings

8.1 A general meeting may be called by the club Chair, quorum of the committee or by ten full members of the club; this must be submitted to the Chair in writing. The general meeting must be held within ten College days of receipt of the proposal.

8.2 General meetings may only be held during undergraduate term time.

8.3 At least five College days' notice of a general meeting must be given to the club membership.

8.4 Only full members of the club may vote at general meetings.

8.5 Quorum of the meeting shall be half of the full club members.

8.6 Decision shall be reached by a simple majority of the full members present.

9. Annual General Meeting

9.1 The AGM shall be held during the second term of the academic year, unless permission is obtained from the Deputy President (Clubs & Societies). The AGM shall have as its main business:

9.1.1 The presentation of the report of activities, including financial activities, for the past year.

9.1.2 The election of the committee for the next session.

9.2 An agenda giving notice of the AGM must be circulated to all club members at least ten College days in advance.

9.3 Nominations for club officers must be posted at least ten days in advance of the meeting and closed before the meeting.

9.3.1 Each nomination shall require one proposer and normally 4 seconders who shall be full members of the club.

9.3.2 In the event of there being no nomination for a post within the stipulated time then nominations may be accepted from the floor at the AGM.

9.4 The quorum of the AGM shall be half of the full members of the club.

9.5 In the event that no person is voted in to a post or of resignation from a position, the Chair will undertake the duties until such time as the post is filled. Elections to fill such a vacant post should take place at a general meeting and shall be subject to the same rules as per AGM.

9.6 Further guidance on elections can be found in the Election Regulations for Imperial College Union.

10. Finance

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- 10.1 The club may receive grant from Imperial College Union and shall administer this and any self-generated income in accordance with the Imperial College Union Financial Regulations.
- 10.2 The club Treasurer will provide the Treasurer of the Management Group with a detailed budget for the following academic year during the first half of the second term of the academic year.
- 10.3 Budgets for events shall be submitted to the Management Group Treasurer and/or the Deputy President (Finance & Services) for inspection and approval in accordance with the Financial Regulations no later than two weeks before the date of the event.

11. Health & Safety

- 11.1 The club acknowledges its duty of care to its members and will abide by Imperial College Union's Health & Safety Policy, and Imperial College Union's Code of Conduct for Clubs, Societies & Projects.
- 11.2 The club will submit an annual Risk Assessment to the Deputy President (Clubs & Societies) for its activities.

12. Additional Activities

13. Constitution

- 13.1 The Constitution shall only be altered by consent of two-thirds majority of the full members present at a general meeting. The Management Group shall approve any such alterations.
- 13.2 This Constitution shall be binding on the club officers and members, and all other constitutions are hereby revoked.
- 13.3 This Constitution has been approved in accordance with 13.1. above, and accepted as the Constitution for IQ (Imperial College LGBT+) on 24/09/2017 by Scott Redmond and Eliezer Goldin