

Constitution for ICU ICSMSU Badminton

1. Name

- 1.1 The club shall be a member of the School of Medicine Committee.
- 1.2 The name of the Club shall be ICSMSU Badminton, hereafter referred to as 'the club'.

2. Aims & Objectives

- 2.1 To cater to students of all ages, abilities and courses and to provide a friendly atmosphere.
- 2.2 To compete abroad in an International Student Badminton Tournament and in the National Association of Medics Badminton Tournament to keep our members competing at the highest levels and more.
- 2.3 To have a friendly team for non-members to have a chance to play competitive matches
- 2.4 To support 4 teams (2 mens, 1 womens and 1 mixed) in BUCS/LUSL tournaments, maintain their positions and always aim for promotions.
- 2.5 To run coached training sessions, of at least 3 court hours a week per team.
- 2.6 To run a social session for all club members of at least 8 court hours a week.
- 2.7 To recruit more high standard badminton players to the club each year whilst maintaining its ethos to provide for all standards of badminton player
- 2.8 To promote the club throughout Imperial College and have badminton-related socials that show everyone that ICSM Badminton is a great club, especially through Freshers Fair and the rest of the season.

3. Statement of Intent

- 3.1 The constitution, regulations, management and conduct of the club shall abide by all Imperial College Union Policy, and shall be bound by the Imperial College Union Constitution and Regulations.
- 3.2 The club stresses that it abides by the Imperial College Union Equal Opportunities Policy, and that club regulations pertaining to membership of the club and election to management of the club shall not contravene this policy.
- 3.3 The club shall also be governed by the Management Group Standing Orders where the Management Group is determined the New Clubs Committee in the first instance, then as per the Clubs & Societies Policy.

4. Membership

- 4.1 The following shall be eligible to become members of the club:
 - 4.1.1 ICU Full Members
 - 4.1.2 ICU Associate Members
 - 4.1.3 ICU Life Members
- 4.2 Any club member who is a full member of ICU shall be a 'full member' of the club, all other members shall be 'associate members' of the club.
- 4.3 All members shall join the club, a membership fee may be set by the club committee but shall not be less than that specified by the ICU Clubs & Societies Board.

5. Committee

- 5.1 President
- 5.2 Treasurer
- 5.3 Sponsorship Secretary
- 5.4 Social Secretary
- 5.5 Mens 1st Captain
- 5.6 Mens 2nd Captain
- 5.7 Mixed Team Captain
- 5.8 Womens Captain
- 5.9 IT Officer
- 5.10 Vice President

6. Management and Job Descriptions

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- 6.1 The Chair shall represent the club on the Management Group Board, and shall be responsible for making sure that the club is run according to the club constitution and Imperial College Union's Code of Conduct for Clubs, Societies & Projects as far as can be reasonably expected.
- 6.2 The Chair and Treasurer shall sign an ICU Financial Responsibility form, and shall be aware of the ICU Financial Regulations.
- 6.3 The Treasurer shall carry out the day to day financial duties of the club.
- 6.4 The President shall shall represent the club on the Management Group Board, and shall be responsible for making sure that the club is run according to the club constitution and Imperial College Union's Code of Conduct for Clubs, Societies & Projects as far as can be reasonably expected.
shall sign an ICU Financial Responsibility form, and shall be aware of the ICU Financial Regulations
shall oversee and organise all major club decisions, including but not limited to: advertising, sponsorship, organisation of practices, ground hire, contact with Sport Imperial, IC and ICSM, International Tour, equipment, social events, teams and coaching, and supervising other committee members. They should have great ideas for expansion of the club and furthering of the teams in their divisions. .
- 6.5 The Treasurer shall shall sign an ICU Financial Responsibility form, and shall be aware of the ICU Financial Regulations.
The Treasurer shall carry out the day to day financial duties of the club.
shall carry out day to day financial duties of the club, and liase with President to decide club budget and make major financial decisions...
- 6.6 The Sponsorship Secretary shall shall keep the club records in good order, help other committee members in any tasks they may need help, and aid the President in finding club sponsorship...
- 6.7 The Mens 1st Captain shall shall choose their team, run team practices, book courts for home matches, attend all matches and constantly aim for promotion within their league..
- 6.8 The Womens Captain shall shall choose their team, run team practices, book courts for home matches, attend all matches and constantly aim for promotion within their league...
- 6.9 The Social Secretary shall shall be in charge of social practices, ensure that players of all levels are welcomed in the club, and run social events throughout the year, including dinners and sports nights..
- 6.10 The IT Officer shall shall maintain the club web pages...
- 6.11 The Vice President shall shall be available to help the President in all aspects of their role, and especially act as a contact point between the President and teams..
- 6.12 The Mens 2nd Captain shall shall choose their team, run team practices, book courts for home matches, attend all matches and constantly aim for promotion within their league..
- 6.13 The Mixed Team Captain shall shall choose their team, run team practices, book courts for home matches, attend all matches and constantly aim for promotion within their league. .
- 6.14 The President shall shall.
- 6.15 The Treasurer shall shall.
- 6.16 The Sponsorship Secretary shall shall.
- 6.17 The Mens 1st Captain shall shall.
- 6.18 The Womens Captain shall shall.
- 6.19 The Social Secretary shall shall.
- 6.20 The IT Officer shall shall.
- 6.21 The Vice President shall shall.
- 6.22 The Mens 2nd Captain shall shall.
- 6.23 The Mixed Team Captain shall shall.

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7. Committee Meetings

- 7.1 Committee meetings shall be called by the Chair of the club and held at least monthly.
- 7.2 At least five College days' notice of a committee meeting must be given to the committee.
- 7.3 Only committee members may vote at a committee meeting, but full and associate members of the club may be invited and speak.
- 7.4 Quorum shall be two-thirds of the committee of the club.
- 7.5 Decision shall be reached by simple majority of the committee members present.

8. General Meetings

- 8.1 A general meeting may be called by the club Chair, quorum of the committee or by ten full members of the club; this must be submitted to the Chair in writing. The general meeting must be held within ten College days of receipt of the proposal.
- 8.2 General meetings may only be held during undergraduate term time.
- 8.3 At least five College days' notice of a general meeting must be given to the club membership.
- 8.4 Only full members of the club may vote at general meetings.
- 8.5 Quorum of the meeting shall be half of the full club members.
- 8.6 Decision shall be reached by a simple majority of the full members present.

9. Annual General Meeting

- 9.1 The AGM shall be held during the second term of the academic year, unless permission is obtained from the Deputy President (Clubs & Societies). The AGM shall have as its main business:
 - 9.1.1 The presentation of the report of activities, including financial activities, for the past year.
 - 9.1.2 The election of the committee for the next session.
- 9.2 An agenda giving notice of the AGM must be circulated to all club members at least ten College days in advance.
- 9.3 Nominations for club officers must be posted at least ten days in advance of the meeting and closed before the meeting.
 - 9.3.1 Each nomination shall require one proposer and normally 4 seconders who shall be full members of the club.
 - 9.3.2 In the event of there being no nomination for a post within the stipulated time then nominations may be accepted from the floor at the AGM.
- 9.4 The quorum of the AGM shall be half of the full members of the club.
- 9.5 In the event that no person is voted in to a post or of resignation from a position, the Chair will undertake the duties until such time as the post is filled. Elections to fill such a vacant post should take place at a general meeting and shall be subject to the same rules as per AGM.
- 9.6 Further guidance on elections can be found in the Election Regulations for Imperial College Union.

10. Finance

- 10.1 The club may receive grant from Imperial College Union and shall administer this and any self-generated income in accordance with the Imperial College Union Financial Regulations.
- 10.2 The club Treasurer will provide the Treasurer of the Management Group with a detailed budget for the following academic year during the first half of the second term of the academic year.
- 10.3 Budgets for events shall be submitted to the Management Group Treasurer and/or the Deputy President (Finance & Services) for inspection and approval in accordance with the Financial Regulations no later than two weeks before the date of the event.

11. Health & Safety

- 11.1 The club acknowledges its duty of care to its members and will abide by Imperial College Union's Health & Safety Policy, and Imperial College Union's Code of Conduct for Clubs, Societies & Projects.
- 11.2 The club will submit an annual Risk Assessment to the Deputy President (Clubs & Societies) for its activities.

12. Additional Activities

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- 12.1 12.1 - Social events should include: Freshers dinner, Christmas dinner, mini-tour with another badminton club, bowling/ice-skating, sports dinner and at least 3 sports nights per term.
- 12.2 - International tour is a key event in our club's year and should be organised, advertised and budgeted well to ensure success.

13. Constitution

- 13.1 The Constitution shall only be altered by consent of two-thirds majority of the full members present at a general meeting. The Management Group shall approve any such alterations.
- 13.2 This Constitution shall be binding on the club officers and members, and all other constitutions are hereby revoked.
- 13.3 This Constitution has been approved in accordance with 13.1. above, and accepted as the Constitution for ICSMSU Badminton on 26/06/2016 by Ella Robertson and Rhys Smith