

# Constitution for ICU Investment

## 1. Name

- 1.1 The club shall be a member of the Knowledge Committee.
- 1.2 The name of the Club shall be Investment, hereafter referred to as 'the club'.

## 2. Aims & Objectives

- 2.1 Provide members with the opportunity to experience buy-side investing through a unique and inclusive asset manager-based model, allowing any student at the University to research, pitch and vote on investment decisions.
- 2.2 Release a monthly magazine that includes a summary of our portfolio performance, financial news articles written by students and messages from our sponsors.
- 2.3 Complement these with competitions, career advice talks and inviting industry experts to educate members on a broad range of topics within Finance.

## 3. Statement of Intent

- 3.1 The constitution, regulations, management and conduct of the club shall abide by all Imperial College Union Policy, and shall be bound by the Imperial College Union Constitution and Regulations.
- 3.2 The club stresses that it abides by the Imperial College Union Equal Opportunities Policy, and that club regulations pertaining to membership of the club and election to management of the club shall not contravene this policy.
- 3.3 The club shall also be governed by the Management Group Standing Orders where the Management Group is determined the New Clubs Committee in the first instance, then as per the Clubs & Societies Policy.

## 4. Membership

- 4.1 The following shall be eligible to become members of the club:
  - 4.1.1 ICU Full Members
  - 4.1.2 ICU Associate Members
  - 4.1.3 ICU Life Members
- 4.2 Any club member who is a full member of ICU shall be a 'full member' of the club, all other members shall be 'associate members' of the club.
- 4.3 All members shall join the club, a membership fee may be set by the club committee but shall not be less than that specified by the ICU Clubs & Societies Board.

## 5. Committee

- 5.1 President
- 5.2 Treasurer
- 5.3 Secretary
- 5.4 Editor-in-Chief
- 5.5 Vice President (Marketing)
- 5.6 Vice President Marketing & Sponsorship
- 5.7 Chief Investment Officer
- 5.8 Vice President Technology
- 5.9 Vice President
- 5.10 Vice Chair (Technology)
- 5.11 Vice President Events

## 6. Management and Job Descriptions

- 6.1 The Chair shall represent the club on the Management Group Board, and shall be responsible for making sure that the club is run according to the club constitution and Imperial College Union's Code of Conduct for Clubs, Societies & Projects as far as can be reasonably expected.
- 6.2 The Chair and Treasurer shall sign an ICU Financial Responsibility form, and shall be aware of the ICU Financial Regulations.
- 6.3 The Treasurer shall carry out the day to day financial duties of the club.

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- 6.4 The President shall oversee and personally represent the society at events throughout the year. In addition to this, the president will also have to undertake the following duties and responsibilities:
1. Attend all society meetings throughout the year, including networking events
  2. Acquire sponsorship for the academic year 2016-2017, and liaise with the VP for Marketing and Sponsorship with all sponsors
  3. Take a role of financial responsibility within the society, which requires approving claims, and sponsorship contracts
- 6.5 The Vice President Marketing & Sponsorship shall This role requires attend all networking events throughout the year, liaise with the president with the aim of acquiring sponsorship for the academic year 2016-2017 and liaise personally with all sponsors..
- 6.6 The Vice President Events shall attend all events throughout the year, book all rooms and arrange catering and other requirements for all events throughout the year. Finally, they should arrange/organise fresher's fair for October 2016. .
- 6.7 The Vice President shall shall.
- 6.8 The Chief Investment Officer shall supervise the portfolio, enter all society trades and attend all pitches throughout the year. This role also requires submission of a portfolio summary monthly to the magazine Editor-In-Chief. Finally, the CIO must also liaise with all heads of sectors for their advice on the running of the portfolio..
- 6.9 The Vice Chair (Technology) shall shall.
- 6.10 The Editor-in-Chief shall edit, format and acquire all articles for the monthly magazine, submit and e-mail the finished issue to all society members and liaise with the VP-Marketing and Sponsorship to acquire any sponsor messages..
- 6.11 The Vice President (Marketing) shall shall.
- 6.12 The Vice President Technology shall format and develop the society website and design the format for the society emails such that it can be easily edited by other members of the committee. Finally, this role requires working with the CIO, to automate the portfolio, and produce any analysis required by the CIO..
- 6.13 The Treasurer shall take on financial responsibility for the society, approve claims by members of the committee and work with the president on submitting and approving sponsorship contracts for the academic year 2016..
- 6.14 The Secretary shall represent the society at all events held by Imperial College Union for SCC Clubs and Societies. They should also attend all meetings throughout the year and record attendance of committee members and Heads of Sectors. Finally, this role requires liaising with the committee to solve any issues or queries raised by members..
- 6.15 The Vice President shall shall.
- 6.16 The Vice President Events shall shall.
- 6.17 The Vice Chair (Technology) shall shall.
- 6.18 The Editor-in-Chief shall shall.
- 6.19 The Vice President (Marketing) shall shall.
- 6.20 The President shall shall.
- 6.21 The Treasurer shall shall.
- 6.22 The Secretary shall shall.
- 6.23 The Vice President Events shall shall.
- 6.24 The Vice President Marketing & Sponsorship shall shall.
- 6.25 The Editor-in-Chief shall shall.
- 6.26 The Vice President Technology shall shall.

## 7. Committee Meetings

- 7.1 Committee meetings shall be called by the Chair of the club and held at least monthly.
- 7.2 At least five College days' notice of a committee meeting must be given to the committee.
- 7.3 Only committee members may vote at a committee meeting, but full and associate members of the club may be invited and speak.

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7.4 Quorum shall be two-thirds of the committee of the club.

7.5 Decision shall be reached by simple majority of the committee members present.

## 8. General Meetings

8.1 A general meeting may be called by the club Chair, quorum of the committee or by ten full members of the club; this must be submitted to the Chair in writing. The general meeting must be held within ten College days of receipt of the proposal.

8.2 General meetings may only be held during undergraduate term time.

8.3 At least five College days' notice of a general meeting must be given to the club membership.

8.4 Only full members of the club may vote at general meetings.

8.5 Quorum of the meeting shall be half of the full club members.

8.6 Decision shall be reached by a simple majority of the full members present.

## 9. Annual General Meeting

9.1 The AGM shall be held during the second term of the academic year, unless permission is obtained from the Deputy President (Clubs & Societies). The AGM shall have as its main business:

9.1.1 The presentation of the report of activities, including financial activities, for the past year.

9.1.2 The election of the committee for the next session.

9.2 An agenda giving notice of the AGM must be circulated to all club members at least ten College days in advance.

9.3 Nominations for club officers must be posted at least ten days in advance of the meeting and closed before the meeting.

9.3.1 Each nomination shall require one proposer and normally 4 seconders who shall be full members of the club.

9.3.2 In the event of there being no nomination for a post within the stipulated time then nominations may be accepted from the floor at the AGM.

9.4 The quorum of the AGM shall be half of the full members of the club.

9.5 In the event that no person is voted in to a post or of resignation from a position, the Chair will undertake the duties until such time as the post is filled. Elections to fill such a vacant post should take place at a general meeting and shall be subject to the same rules as per AGM.

9.6 Further guidance on elections can be found in the Election Regulations for Imperial College Union.

## 10. Finance

10.1 The club may receive grant from Imperial College Union and shall administer this and any self-generated income in accordance with the Imperial College Union Financial Regulations.

10.2 The club Treasurer will provide the Treasurer of the Management Group with a detailed budget for the following academic year during the first half of the second term of the academic year.

10.3 Budgets for events shall be submitted to the Management Group Treasurer and/or the Deputy President (Finance & Services) for inspection and approval in accordance with the Financial Regulations no later than two weeks before the date of the event.

## 11. Health & Safety

11.1 The club acknowledges its duty of care to its members and will abide by Imperial College Union's Health & Safety Policy, and Imperial College Union's Code of Conduct for Clubs, Societies & Projects.

11.2 The club will submit an annual Risk Assessment to the Deputy President (Clubs & Societies) for its activities.

## 12. Additional Activities

## 13. Constitution

13.1 The Constitution shall only be altered by consent of two-thirds majority of the full members present at a general meeting. The Management Group shall approve any such alterations.

13.2 This Constitution shall be binding on the club officers and members, and all other constitutions are hereby revoked.

# Constitution for ICU Investment

13.3 This Constitution has been approved in accordance with 13.1. above, and accepted as the Constitution for Investment on 30/10/2017 by Vibhav Sajjan and Iskren Peev