

# Constitution for ICU RCC Mountaineering

## 1. Name

- 1.1 The club shall be a member of the Recreation Committee.
- 1.2 The name of the Club shall be RCC Mountaineering, hereafter referred to as 'the club'.

## 2. Aims & Objectives

- 2.1 The club will provide an opportunity for members of the club (as defined in section 4) of any ability to go rock climbing and mountaineering in a safe and sociable environment.
- 2.2 The club will represent the Union in climbing competitions.
- 2.3 The club will provide weekly opportunity for indoor climbing for climbers of any level of experience.
- 2.4 The club will provide regular weekend trips to areas of the UK suitable for climbing / mountaineering.
- 2.5 The club will provide three tours a year to more distant locations that would not be possible on weekend trips.
- 2.6 The club will maintain a sufficient range of safe climbing gear for members to borrow to allow them to take part in activities without purchasing their own specialist equipment.

## 3. Statement of Intent

- 3.1 The constitution, regulations, management and conduct of the club shall abide by all Imperial College Union Policy, and shall be bound by the Imperial College Union Constitution and Regulations.
- 3.2 The club stresses that it abides by the Imperial College Union Equal Opportunities Policy, and that club regulations pertaining to membership of the club and election to management of the club shall not contravene this policy.
- 3.3 The club shall also be governed by the Management Group Standing Orders where the Management Group is determined the New Clubs Committee in the first instance, then as per the Clubs & Societies Policy.

## 4. Membership

- 4.1 The following shall be eligible to become members of the club:
  - 4.1.1 ICU Full Members
  - 4.1.2 ICU Associate Members
  - 4.1.3 ICU Life Members
- 4.2 Any club member who is a full member of ICU shall be a 'full member' of the club, all other members shall be 'associate members' of the club.
- 4.3 All members shall join the club, a membership fee may be set by the club committee but shall not be less than that specified by the ICU Clubs & Societies Board.

## 5. Committee

- 5.1 President
- 5.2 Gear Secretary
- 5.3 Junior Treasurer
- 5.4 Secretary
- 5.5 Social Secretary
- 5.6 Web Master
- 5.7 Climbing Team Captain
- 5.8 Postgraduate Secretary
- 5.9 Vice President

## 6. Management and Job Descriptions

- 6.1 The Chair shall represent the club on the Management Group Board, and shall be responsible for making sure that the club is run according to the club constitution and Imperial College Union's Code of Conduct for Clubs, Societies & Projects as far as can be reasonably expected.
- 6.2 The Chair and Treasurer shall sign an ICU Financial Responsibility form, and shall be aware of the ICU Financial Regulations.
- 6.3 The Treasurer shall carry out the day to day financial duties of the club.

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- 6.4 The Vice President shall be responsible for planning some weekend trips, and coordinating entries and admin for competitions. They shall support the president in ensuring safety of the club and general running of the club when the president is unable to do so. They shall plan and run Easter tour.
- 6.5 The President shall be responsible for the general running of the club. Responsibilities will include booking minibuses and planning most weekend trips, ensuring safe practice, being in contact with climbing gyms and general pastoral care. They must chair regular meetings with committee to ensure all members are correctly performing their roles. They must also plan and run summer tour. (President may also be referred to elsewhere in this document as 'Chair').
- 6.6 The Gear Secretary shall be responsible for the maintenance, retirement and purchase of gear. They must ensure logs are kept of gear and keep stores in a clean and organised state.
- 6.7 The Junior Treasurer shall be responsible for budgeting, and hold responsibilities for checking spending of other members. They shall also responsible for the planning of winter tour.
- 6.8 The Social Secretary shall be responsible for the planning of regular and inclusive social events. They shall encourage fresher involvement and provide pastoral care when/if it is necessary. They shall be responsible for weekly cake baking and ensuring there is cake during weekly climbing sessions. 2 social secretaries shall be elected to work alongside each other and share the workload.
- 6.9 The Web Master shall regularly update the social media accounts and manage the club website. They shall also responsible for collating trip/tour reports and adding to the website archive.
- 6.10 The Secretary shall be responsible for the email account, for weekly updates to club members, and replying to queries and correspondence between those contacting the club and the club.
- 6.11 The Postgraduate Secretary shall be responsible for making the club inclusive to post graduate members. They shall be a contact point for all postgraduate members and shall make sure that club events and climbing sessions work with the different time commitments of postgraduate students. In particular this involves organising alternative evening climbing sessions as most postgraduates cannot attend the usual Wednesday afternoon session.
- 6.12 The Climbing Team Captain shall be primarily responsible for the competition team. They must organise try-outs and select the team. They should organise regular training sessions for the team and if possible deliver group coaching sessions to all interested club members. This position should be held by a club member with significant climbing competition or coaching experience.

## 7. Committee Meetings

- 7.1 Committee meetings shall be called by the Chair of the club and held at least monthly.
- 7.2 At least five College days' notice of a committee meeting must be given to the committee.
- 7.3 Only committee members may vote at a committee meeting, but full and associate members of the club may be invited and speak.
- 7.4 Quorum shall be two-thirds of the committee of the club.
- 7.5 Decision shall be reached by simple majority of the committee members present.

## 8. General Meetings

- 8.1 A general meeting may be called by the club Chair, quorum of the committee or by ten full members of the club; this must be submitted to the Chair in writing. The general meeting must be held within ten College days of receipt of the proposal.
- 8.2 General meetings may only be held during undergraduate term time.
- 8.3 At least five College days' notice of a general meeting must be given to the club membership.
- 8.4 Only full members of the club may vote at general meetings.
- 8.5 Quorum of the meeting shall be half of the full club members.
- 8.6 Decision shall be reached by a simple majority of the full members present.

## 9. Annual General Meeting

- 9.1 The AGM shall be held during the second term of the academic year, unless permission is obtained from the Deputy President (Clubs & Societies). The AGM shall have as its main business:

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9.1.1 The presentation of the report of activities, including financial activities, for the past year.

9.1.2 The election of the committee for the next session.

9.2 An agenda giving notice of the AGM must be circulated to all club members at least ten College days in advance.

9.3 Nominations for club officers must be posted at least ten days in advance of the meeting and closed before the meeting.

9.3.1 Each nomination shall require one proposer and normally 4 seconders who shall be full members of the club.

9.3.2 In the event of there being no nomination for a post within the stipulated time then nominations may be accepted from the floor at the AGM.

9.4 The quorum of the AGM shall be half of the full members of the club.

9.5 In the event that no person is voted in to a post or of resignation from a position, the Chair will undertake the duties until such time as the post is filled. Elections to fill such a vacant post should take place at a general meeting and shall be subject to the same rules as per AGM.

9.6 Further guidance on elections can be found in the Election Regulations for Imperial College Union.

## 10. Finance

10.1 The club may receive grant from Imperial College Union and shall administer this and any self-generated income in accordance with the Imperial College Union Financial Regulations.

10.2 The club Treasurer will provide the Treasurer of the Management Group with a detailed budget for the following academic year during the first half of the second term of the academic year.

10.3 Budgets for events shall be submitted to the Management Group Treasurer and/or the Deputy President (Finance & Services) for inspection and approval in accordance with the Financial Regulations no later than two weeks before the date of the event.

## 11. Health & Safety

11.1 The club acknowledges its duty of care to its members and will abide by Imperial College Union's Health & Safety Policy, and Imperial College Union's Code of Conduct for Clubs, Societies & Projects.

11.2 The club will submit an annual Risk Assessment to the Deputy President (Clubs & Societies) for its activities.

## 12. Additional Activities

12.1 Fresher Taster Sessions - Introduce new climbers to indoor climbing and teach safe belaying and climbing.

12.2 Fortnightly Trips - weekend trips to climb outdoors throughout the UK.

12.3 Summer Tour (Aug/Sept) - Climbing trip abroad, traditionally somewhere sunny.

12.4 Winter Tour (Dec) - Winter climbing and mountaineering in Scotland. Traditionally hire a guide to deliver a 'Winter Skills' course to beginners.

12.5 Easter Tour (March) - Climbing tour abroad to a top quality climbing/bouldering destination.

12.6 LUBE and BUCS climbing competitions - every year the club enter a team to compete in London Universities Bouldering Event and BUCS Climbing.

12.7 AGM - traditionally held at the end of the year. Black tie dinner in an external venue to introduce the next year's new committee.

12.8 Christmas Dinner - Dinner to celebrate end of term 1.

12.9 Weekly Wednesday afternoon climbing session - one of the core club activities where most members get together every week to enjoy climb and cake.

12.10 Weekly cake baking - club members meet to bake cake to share at the climbing session the following day.

## 13. Constitution

13.1 The Constitution shall only be altered by consent of two-thirds majority of the full members present at a general meeting. The Management Group shall approve any such alterations.

13.2 This Constitution shall be binding on the club officers and members, and all other constitutions are hereby revoked.

13.3 This Constitution has been approved in accordance with 13.1. above, and accepted as the Constitution for RCC Mountaineering on 23/01/2021 by Ciaran Dowds and Adam Turner