

# Constitution for ICU Motor Club

## 1. Name

- 1.1 The club shall be a member of the City & Guilds College Committee.
- 1.2 The name of the Club shall be Motor Club, hereafter referred to as 'the club'.

## 2. Aims & Objectives

- 2.1 To Facilitate Access to Economically Viable Motorsport Opportunities: The Club shall endeavour to provide access to motorsports at minimal financial burden to any student enrolled in, or affiliated with, Imperial College Union, thereby promoting inclusivity and accessibility within the realm of motorsport activities.
- 2.2 To Excel in Competitive Karting Arenas: It is a fundamental objective of the Club to participate in and aspire to achieve premier standings within competitive karting championships recognized across the United Kingdom, fostering a spirit of excellence and high achievement among its members.
- 2.3 To Impart Knowledge on Historical Vehicle Restoration: Through the establishment of a Mini Restoration Programme, the Club commits to the education and practical training of students in the preservation, restoration, and maintenance of vehicles of historical significance, thereby preserving automotive heritage.
- 2.4 To Enhance Understanding of High-Performance Kart Maintenance: The Club shall provide comprehensive educational programmes focused on the maintenance and technical understanding of high-performance 2-stroke and 4-stroke karts, thus equipping students with specialized knowledge and skills in high-performance vehicle maintenance.
- 2.5 To Establish a Motorsport-Focused Community Platform: The Club aims to create a dedicated forum for students harboring a keen interest in motorsports, facilitating an environment where like-minded individuals can convene, share ideas, and foster meaningful connections within the motorsport community.
- 2.6 To Enable Participation in Motorsport Events and Networking Opportunities: The Club shall offer financially accessible pathways for members to attend live motorsport events, thereby enhancing opportunities for networking with industry professionals and potential sponsors, and contributing to members' career prospects within the motorsport industry.
- 2.7 To Develop Competencies in High-Performance Vehicle Handling: A core objective includes conducting non-competitive karting sessions aimed at developing members' proficiency in handling high-performance vehicles. This initiative serves not only to maintain a competitive edge against rival institutions but also enables the Club's committee to assess members' capabilities for inclusion in competitive teams.
- 2.8 To Provide Career Development through Industry Networking: The Club is committed to organising career networking events, offering members invaluable insights into the motorsport industry and facilitating direct engagement with professionals, thereby enhancing career opportunities and industry knowledge.

## 3. Statement of Intent

- 3.1 The constitution, regulations, management and conduct of the club shall abide by all Imperial College Union Policy, and shall be bound by the Imperial College Union Constitution and Regulations.
- 3.2 The club stresses that it abides by the Imperial College Union Equal Opportunities Policy, and that club regulations pertaining to membership of the club and election to management of the club shall not contravene this policy.
- 3.3 The club shall also be governed by the Management Group Standing Orders where the Management Group is determined the New Clubs Committee in the first instance, then as per the Clubs & Societies Policy.

## 4. Membership

- 4.1 The following shall be eligible to become members of the club:
  - 4.1.1 ICU Full Members
  - 4.1.2 ICU Associate Members
  - 4.1.3 ICU Life Members
- 4.2 Any club member who is a full member of ICU shall be a 'full member' of the club, all other members shall be 'associate members' of the club.
- 4.3 All members shall join the club, a membership fee may be set by the club committee but shall not be less than that specified by the ICU Clubs & Societies Board.

# Constitution for ICU Motor Club

## 5. Committee

- 5.1 Captain
- 5.2 Car Officer
- 5.3 Garage Manager
- 5.4 Simulator Manager
- 5.5 Competition Secretary
- 5.6 Treasurer
- 5.7 Honorary Secretary
- 5.8 Social Secretary
- 5.9 Assistant Kart Section Leader
- 5.10 Sponsorship Officer
- 5.11 Kart Section Leader

## 6. Management and Job Descriptions

- 6.1 The Chair shall represent the club on the Management Group Board, and shall be responsible for making sure that the club is run according to the club constitution and Imperial College Union's Code of Conduct for Clubs, Societies & Projects as far as can be reasonably expected.
- 6.2 The Chair and Treasurer shall sign an ICU Financial Responsibility form, and shall be aware of the ICU Financial Regulations.
- 6.3 The Treasurer shall carry out the day to day financial duties of the club.
- 6.4 The Captain shall be responsible for running all aspects of the club, delegating responsibility as required to other committee members.
- 6.5 The Car Officer shall be responsible for the upkeep of the club's classic Mini and organising its attendance at event throughout the year.
- 6.6 The Garage Manager shall endeavour to keep the garage clean and tidy and ensure that the club adequate supply of consumables.
- 6.7 The Simulator Manager shall be responsible for the upkeep of the club's fleet of karts, and shall in conjunction with the Assistant Kart Section Leader organise various arrive and drive karting trips throughout the year.
- 6.8 The Competition Secretary shall organise the club's annual entry into the British Universities Karting Championship as well as any other competitive events which the club is going to attend.
- 6.9 The Treasurer shall have responsibility over the financial matters of the club, ensuring that the club's finances are kept in order, in particular assisting the Captain with the annual budgeting process.
- 6.10 The Honorary Secretary shall generally be the previous year's captain, and shall be responsible for advising the rest of the committee, ensuring a consistent direction for the club's activities.
- 6.11 The Social Secretary shall organise events throughout the year which are not directly related to the club's core aims and objectives, most importantly the annual Christmas dinner.
- 6.12 The Sponsorship Officer shall endeavour to acquire sponsorship from external organisations to enable the club to further its activities.
- 6.13 The Assistant Kart Section Leader shall assist the Kart Section Leader to maintain the club's fleet of karts, and shall have particular responsibility for running an annual Arrive and Drive Karting Championship.
- 6.14 The Kart Section Leader shall be responsible for the upkeep of the club's fleet of karts, and shall in conjunction with the Assistant Kart Section Leader organise various arrive and drive karting trips throughout the year.

## 7. Committee Meetings

- 7.1 Committee meetings shall be called by the Chair of the club and held at least monthly.
- 7.2 At least five College days' notice of a committee meeting must be given to the committee.
- 7.3 Only committee members may vote at a committee meeting, but full and associate members of the club may be invited and speak.
- 7.4 Quorum shall be two-thirds of the committee of the club.
- 7.5 Decision shall be reached by simple majority of the committee members present.

# Constitution for ICU Motor Club

## 8. General Meetings

- 8.1 A general meeting may be called by the club Chair, quorum of the committee or by ten full members of the club; this must be submitted to the Chair in writing. The general meeting must be held within ten College days of receipt of the proposal.
- 8.2 General meetings may only be held during undergraduate term time.
- 8.3 At least five College days' notice of a general meeting must be given to the club membership.
- 8.4 Only full members of the club may vote at general meetings.
- 8.5 Quorum of the meeting shall be half of the full club members.
- 8.6 Decision shall be reached by a simple majority of the full members present.

## 9. Annual General Meeting

- 9.1 The AGM shall be held during the second term of the academic year, unless permission is obtained from the Deputy President (Clubs & Societies). The AGM shall have as its main business:
  - 9.1.1 The presentation of the report of activities, including financial activities, for the past year.
  - 9.1.2 The election of the committee for the next session.
- 9.2 An agenda giving notice of the AGM must be circulated to all club members at least ten College days in advance.
- 9.3 Nominations for club officers must be posted at least ten days in advance of the meeting and closed before the meeting.
  - 9.3.1 Each nomination shall require one proposer and normally 4 seconders who shall be full members of the club.
  - 9.3.2 In the event of there being no nomination for a post within the stipulated time then nominations may be accepted from the floor at the AGM.
- 9.4 The quorum of the AGM shall be half of the full members of the club.
- 9.5 In the event that no person is voted in to a post or of resignation from a position, the Chair will undertake the duties until such time as the post is filled. Elections to fill such a vacant post should take place at a general meeting and shall be subject to the same rules as per AGM.
- 9.6 Further guidance on elections can be found in the Election Regulations for Imperial College Union.

## 10. Finance

- 10.1 The club may receive grant from Imperial College Union and shall administer this and any self-generated income in accordance with the Imperial College Union Financial Regulations.
- 10.2 The club Treasurer will provide the Treasurer of the Management Group with a detailed budget for the following academic year during the first half of the second term of the academic year.
- 10.3 Budgets for events shall be submitted to the Management Group Treasurer and/or the Deputy President (Finance & Services) for inspection and approval in accordance with the Financial Regulations no later than two weeks before the date of the event.

## 11. Health & Safety

- 11.1 The club acknowledges its duty of care to its members and will abide by Imperial College Union's Health & Safety Policy, and Imperial College Union's Code of Conduct for Clubs, Societies & Projects.
- 11.2 The club will submit an annual Risk Assessment to the Deputy President (Clubs & Societies) for its activities.

## 12. Additional Activities

- 12.1 To Coordinate Viewings of Formula One Race Events in a Collegial Environment: The Club shall arrange social gatherings for the viewing of Formula One (F1) race events, aiming to cultivate an inclusive and convivial atmosphere, thereby fostering a sense of community and shared enthusiasm among members for motorsport.
- 12.2 To Facilitate Group Introduction to Karting through Social Events: It is an ancillary activity of the Club to organize group karting events, designed to serve as an introductory experience to karting for members. These events aim to provide an accessible and communal entry point into the sport, enhancing the collective motorsport experience of the Club's membership.

# Constitution for ICU Motor Club

- 12.3 To Arrange International Excursions to Premier Racing Circuits: The Club commits to organizing trips to international race circuits for the purpose of attending prestigious racing events live. These excursions are intended to offer members the opportunity to experience the global motorsport culture first-hand, enriching their understanding and appreciation of the sport.
- 12.4 To Enable Networking with Esteemed Motorsport Industry Professionals: Through the Club's inherent connection to the motorsport industry, it shall provide opportunities for members to network and engage socially with high-ranking professionals within the Club and the broader motorsport community. This initiative aims to facilitate professional growth and industry insight for members, leveraging the Club's unique position within the motorsport ecosystem.

## **13. Constitution**

- 13.1 The Constitution shall only be altered by consent of two-thirds majority of the full members present at a general meeting. The Management Group shall approve any such alterations.
- 13.2 This Constitution shall be binding on the club officers and members, and all other constitutions are hereby revoked.
- 13.3 This Constitution has been approved in accordance with 13.1. above, and accepted as the Constitution for Motor Club on 08/02/2024 by Alex Jones and Christian Cooper