

# Constitution for ICU Pokemon

## 1. Name

- 1.1 The club shall be a member of the Recreation Committee.
- 1.2 The name of the Club shall be Pokemon, hereafter referred to as 'the club'.

## 2. Aims & Objectives

- 2.1 To create a welcoming, safe and fun-loving online and in-person community for beginners and veterans alike; brought together by the Pokémon videogame franchise. This encompasses the core series, as well as spin-offs, and the franchise's various media.
- 2.2 To hold inclusive events for both the social and competitive side of Pokémon with both events where members can play and socialise; to events where members can test their gaming skills against players inside and external to Imperial.
- 2.3 To introduce people to new parts of the Pokémon franchise or to Pokémon itself, whilst still maintaining interest for veteran players.
- 2.4 To continue to be a part of the wider Pokémon community through inter-uni events, internal and external collaborations, and organising meet-ups to attend relevant public events.

## 3. Statement of Intent

- 3.1 The constitution, regulations, management and conduct of the club shall abide by all Imperial College Union Policy, and shall be bound by the Imperial College Union Constitution and Regulations.
- 3.2 The club stresses that it abides by the Imperial College Union Equal Opportunities Policy, and that club regulations pertaining to membership of the club and election to management of the club shall not contravene this policy.
- 3.3 The club shall also be governed by the Management Group Standing Orders where the Management Group is determined the New Clubs Committee in the first instance, then as per the Clubs & Societies Policy.

## 4. Membership

- 4.1 The following shall be eligible to become members of the club:
  - 4.1.1 ICU Full Members
  - 4.1.2 ICU Associate Members
  - 4.1.3 ICU Life Members
- 4.2 Any club member who is a full member of ICU shall be a 'full member' of the club, all other members shall be 'associate members' of the club.
- 4.3 All members shall join the club, a membership fee may be set by the club committee but shall not be less than that specified by the ICU Clubs & Societies Board.

## 5. Committee

- 5.1 Chair
- 5.2 Competitive Secretary
- 5.3 Treasurer
- 5.4 Secretary
- 5.5 Social Secretary

## 6. Management and Job Descriptions

- 6.1 The Chair shall represent the club on the Management Group Board, and shall be responsible for making sure that the club is run according to the club constitution and Imperial College Union's Code of Conduct for Clubs, Societies & Projects as far as can be reasonably expected.
- 6.2 The Chair and Treasurer shall sign an ICU Financial Responsibility form, and shall be aware of the ICU Financial Regulations.
- 6.3 The Treasurer shall carry out the day to day financial duties of the club.

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- 6.4 The Chair shall manage the committee and foster a positive online and in-person community. They are to represent the CSP in MG/CU meetings and external to the union. They ensure events and development of the society are on track to completing its aims and objectives.
- 6.5 The Treasurer shall sign the Financial Responsibility Form, help manage the society's inventory and all finances pertaining to the society, and seek funding where appropriate. They shall also be in charge of cash handling, budgeting and understanding financial regulations. Overall, they ensure the financial health of the society.
- 6.6 The Secretary shall write the monthly newsletter and correspond via the appropriate messaging service (e.g. email) with members, other societies, etc. where appropriate. They are in charge of minute taking, data protection and room bookings. Overall, they ensure communication and organisation within the society.
- 6.7 The Competitive Secretary shall write and enforce Code of Conduct for tournament, handle communication with external parties for competitive activities, and will plan/run monthly tournaments where possible. Will also aid in creating content/experiences for new players to learn about competitive Pokemon..
- 6.8 The Social Secretary shall plan and run all social activities where possible. This involves room bookings, risk assessments, and event proposals made with assistance from the Chair, if given. Will also maintain and boost following on the society's social media platforms, improving visibility of flagship events..

## 7. Committee Meetings

- 7.1 Committee meetings shall be called by the Chair of the club and held at least monthly.
- 7.2 At least five College days' notice of a committee meeting must be given to the committee.
- 7.3 Only committee members may vote at a committee meeting, but full and associate members of the club may be invited and speak.
- 7.4 Quorum shall be two-thirds of the committee of the club.
- 7.5 Decision shall be reached by simple majority of the committee members present.

## 8. General Meetings

- 8.1 A general meeting may be called by the club Chair, quorum of the committee or by ten full members of the club; this must be submitted to the Chair in writing. The general meeting must be held within ten College days of receipt of the proposal.
- 8.2 General meetings may only be held during undergraduate term time.
- 8.3 At least five College days' notice of a general meeting must be given to the club membership.
- 8.4 Only full members of the club may vote at general meetings.
- 8.5 Quorum of the meeting shall be half of the full club members.
- 8.6 Decision shall be reached by a simple majority of the full members present.

## 9. Annual General Meeting

- 9.1 The AGM shall be held during the second term of the academic year, unless permission is obtained from the Deputy President (Clubs & Societies). The AGM shall have as its main business:
  - 9.1.1 The presentation of the report of activities, including financial activities, for the past year.
  - 9.1.2 The election of the committee for the next session.
- 9.2 An agenda giving notice of the AGM must be circulated to all club members at least ten College days in advance.
- 9.3 Nominations for club officers must be posted at least ten days in advance of the meeting and closed before the meeting.
  - 9.3.1 Each nomination shall require one proposer and normally 4 seconders who shall be full members of the club.
  - 9.3.2 In the event of there being no nomination for a post within the stipulated time then nominations may be accepted from the floor at the AGM.
- 9.4 The quorum of the AGM shall be half of the full members of the club.
- 9.5 In the event that no person is voted in to a post or of resignation from a position, the Chair will undertake the duties until such time as the post is filled. Elections to fill such a vacant post should take place at a general meeting and shall be subject to the same rules as per AGM.
- 9.6 Further guidance on elections can be found in the Election Regulations for Imperial College Union.

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## 10. Finance

- 10.1 The club may receive grant from Imperial College Union and shall administer this and any self-generated income in accordance with the Imperial College Union Financial Regulations.
- 10.2 The club Treasurer will provide the Treasurer of the Management Group with a detailed budget for the following academic year during the first half of the second term of the academic year.
- 10.3 Budgets for events shall be submitted to the Management Group Treasurer and/or the Deputy President (Finance & Services) for inspection and approval in accordance with the Financial Regulations no later than two weeks before the date of the event.

## 11. Health & Safety

- 11.1 The club acknowledges its duty of care to its members and will abide by Imperial College Union's Health & Safety Policy, and Imperial College Union's Code of Conduct for Clubs, Societies & Projects.
- 11.2 The club will submit an annual Risk Assessment to the Deputy President (Clubs & Societies) for its activities.

## 12. Additional Activities

- 12.1 We have a strong online presence; from daily, fun polls on Instagram, to weekly gaming on our Discord. For Discord interactions, we have a strict code of conduct for both general online behaviour and tournaments; as well as action taken for breaking of rules.
- 12.2 The ICPokéSoc Hangout aims to create a safe, welcoming space for all members – mainly being held in a room where people can get comfortable, bring their own stuff to play games, eat their lunch, or study. To ensure turnout and involve a variety of interests, each week will have a small, themed activity based around a certain area of the franchise (e.g. trading card game, art, etc.) alongside the regular “hangout”. During exam periods, we plan to open the room for people looking for a quiet place to revise.
- 12.3 Monthly Tournaments are friendly, online tournaments involving the main core series Pokémon games, or the franchise’s spin off games. These are to be held at the end of each month with an associated theme, and a prize will be offered to the winner(s) when the society has sufficient funds for it. At the start of each term, a tournament will be held to decide the society’s Champion – to be given a prize (if there are sufficient funds), some power over decisions made for the monthly tournaments happening in their reigning term, and an opportunity to represent the society in inter-uni events.
- 12.4 ICon is a convention-style event celebrating all things pop culture, including gaming, anime, art, and more! IC Pokemon Society founded and now plans this event in collaboration with multiple social societies each year as a flagship event to be enjoyed, benefited from and run by university students! This event involves stalls/activities run by various societies, challenges with prizes, and stalls/displays run by independent selling or promoting students.
- 12.5 The 'Give and Game Charity Stream' collaborates with societies, platforms and organisations to raise money for different, highlighted charities each year. The stream involves gaming, requests and challenges with hosts from IC Pokemon Society.

## 13. Constitution

- 13.1 The Constitution shall only be altered by consent of two-thirds majority of the full members present at a general meeting. The Management Group shall approve any such alterations.
- 13.2 This Constitution shall be binding on the club officers and members, and all other constitutions are hereby revoked.
- 13.3 This Constitution has been approved in accordance with 13.1. above, and accepted as the Constitution for Pokemon on 11/09/2023 by Clarizze Cuntapay and Christian Cooper